

Library Building Committee: Mary Anne Antonellis, Stephen Dallmus, Brad Foster, Penny Jaques, Molly Moss, Elaine Puleo, Jeff Quackenbush Absent: Dale Houle
CMS-OPM: Roger Hoyt, Neil Joyce MBLC: Heather Backman, Andrea Bono-Bunker
OEA: Dominik Witt

Meeting Opened at 6:03 p.m.

Public Comment None

Approval of minutes from November 13, 2025

Dallmus moved to approve minutes as corrected. Foster seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Jaques-aye, Moss-aye, Puleo-aye, Quackenbush-aye

Update on building completion and soft opening

Hoyt reported that solar is in and producing. The line striping in the drive was not completed today, possibly this weekend. The lighting control panel is in and training went well today. Antonellis and Quackenbush both liked the panel with the 8 push buttons so Wit will process a credit for the touch screen that was proposed.

Antonellis added that the remaining shelving has not been shipped so since the factory is closed between Christmas and New Year's, we probably won't see those pieces till the new year.

Lazotte needs to complete lock installation for the teen room & director's office.

We need to do the final test on the BDA (firemen's radio system).

Substantial completion is scheduled for tomorrow. Then the building will be handed over from GC to Library.

Jaques: Tonight we discussed several things that are not working properly. What happens when things go wrong after hand-off? Hoyt: They are covered under the 1-year warranty.

Jaques asked if the site is sufficiently buttoned up to prevent erosion over the winter, as many areas were seeded in December. Wit: There is matting on slopes. Hoyt added that other areas were hydroseeded.

Plan for Soft Opening:

Antonellis: Once insurance is set, MN Spear Library will close. The plan is for this to happen on the morning of Christmas Eve. Transfer of materials will begin Saturday after Christmas.

Book Parade: Tentatively scheduled for January 3 to move children's picture books.

Antonellis would like the door issues resolved before soft opening.

Royal Steam contract

Antonellis: Workmanship is warrantied for 1 year. Filters need to be changed 2X/year. She recommended using Royal Steam for 1st year as part of their 1-year maintenance. Antonellis will get answers to several questions that arose during discussion.

Antonellis made a motion to sign the contract pending satisfactory answers from Royal Steam. Puleo seconded.

Roll call vote: Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Jaques-aye, Moss-aye, Puleo-aye, Quackenbush-aye

Update on Official Opening Ceremony

Puleo described plans for the Grand Opening, scheduled for Saturday, January 10, with a snow date of Saturday, January 17.

10 AM Grand Opening

2 PM Children's Grand Opening

5 PM Teen's Grand Opening

Dallmus asked about the capacity of the Community Room. Wit replied that the limit of 49 refers to when the sliding doors are closed. The building occupancy is 135.

Committee Updates

Jaques reported that the Friends raised \$21K on Giving Tuesday. This will go into the General Fund and will support programming in the new library.

Budget Update

Hoyt screen shared the budget. We are at 84% of budget. We are in good shape. Projected remaining liabilities are less than what remains in the budget.

Next meeting 7 PM on Thursday, January 22 in new building.

Foster made a motion to adjourn, Antonellis seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Jaques-aye, Moss-aye, Puleo-aye, Quackenbush-aye

Meeting adjourned at 7:15 p.m.