

**Commonwealth of Massachusetts  
Town of Shutesbury  
Annual Town Meeting  
Saturday May 7, 2011**

At a legal meeting of the Inhabitants of the Town of Shutesbury qualified to vote in elections and town affairs held at the Shutesbury Elementary School at 23 West Pelham Road on the seventh day of May 2011 in the presence of a quorum, the following business was conducted.

Moderator Penelope Kim opened the meeting at 9:06 AM.

**Announcements:**

This is a celebratory meeting recognizing the 250<sup>th</sup> Anniversary of the Incorporation of the Town of Shutesbury. Presentations will be made by distinguished guests:

**10 AM: Representative Stephen Kulik and Senator Rosenberg:** Pleased to be present to present 2 joint resolutions of the House and Senate celebrating the 250<sup>th</sup> anniversary of the Incorporation of the Town of Shutesbury and the 200<sup>th</sup> Anniversary of the town library. Further, they prepared a special framed photograph of the original proclamation of the Incorporation, which is signed by Governor Bernard, as a gift to the Town of Shutesbury. Senator Rosenberg announced that the original proclamation is housed in the state archives, and like the town itself is in excellent shape.

**Senator Rosenberg:** Presented an additional official proclamation from Governor Deval Patrick proclaiming May 7, 2011 to be "Shutesbury Day" and "*urging all of the citizens of the Commonwealth to take cognizance of the celebration and participate fittingly,*" which caused a standing ovation of town meeting participants.

**Chairman of the Board of Selectmen Elaine Puleo:** Voiced the town's appreciation of our state Representative Stephen Kulik and state Senator Stanley Rosenberg for their support during both the hard times and the good times.

**250<sup>th</sup> Anniversary Celebration Committee Co-Chairman Mary Elise Lamet:** Stated that she was overwhelmed by Representative Kulik and Senator Rosenberg's generosity and by their presence. She appreciated the good humor in the room saying, "We don't always agree, but we do have a sense of humor." Maryelise recognized **250<sup>th</sup> anniversary Committee Co-Chairman Janis Gray and all of the people in the room today.**

**Article 1:** A motion was made, seconded and unanimously voted to hear, appreciate and act upon reports of town officers, committees, and boards as follows:

1. **Board of Health Chairman William "Bill" Elliott:** The Board of Health monitors food service, water quality at Lake Wyola, sponsors an annual flu clinic as a combined emergency dispensing site exercise practicing giving medication to a portion of the population, as would happen in the event of a major epidemic. Free flu shots were given to 150 residents last fall. We will continue to be a vaccine provider.
2. **Dale Houle spoke for the Buildings Committee:** Last year was busy: Carpentry repairs were made to the Elementary School: It was painted, 34 windows were replaced, and school heating controls were looked at after many years of neglect. Next year insulation improvements will be made to increase energy efficiency at the school. Town Hall got a facelift: A grant was used to improve insulation in the attic. New ceilings were put in to hold the weight of the new insulation and then the upper floor east side offices and the town clerk's office received new paint and new carpets while the rooms were emptied out for the new ceilings installation. Town Hall employees were thanked for carrying on their work during the disruption and the ADA Committee thanked for recognizing budget constraints and waiving accessible carpeting in the east

side offices. Thanks were offered to the volunteer painters who stepped in when funding ran out. A lot was done with grant money: new programmable thermostats were installed allowing the boiler to run at a lower setting. At the Highway Department: Ice build-up on the roof sheared off the chimney, which was replaced in about 1 day with the cooperation and assistance from Jamrog, and the Fire Department. Additional grant money in the coming year will be used to improve ventilation in the Highway Garage, a vacuum installed to take out fumes when the trucks start up, and paddle fans installed to circulate ceiling heat downward. The Building Committee supports the West Schoolhouse Community Preservation Act sills project vote today.

**3. Shutesbury Education Study Committee Co-Chair Elaine Puleo representing the Select Board, and Co-Chair Clifton “Clif” Read representing the School**

**Committee:** Clif: The 9 member committee was jointly appointed by the School Committee and the Board of Selectmen in March 2010 with a charge: To review and identify education services for children, its financing, governance, and leadership and to recommend a plan to best move forward with education services in Shutesbury. The committee was created in response to potential negative impacts to children from increasing pressure from the state to regionalize, the state’s concerns with Union 28, a proposal put forth to move the 6<sup>th</sup> grades from all towns in the Amherst-Pelham into the middle school, and issues with Union 28 including a one year contract offered to the current school principal. Since June the Study Committee has been meeting to identify principles and issues and look for a solution that can account for financial resources, local control, quality education, and cohesion with the surrounding towns. Meetings have occurred with town officials, and school officials in Union 28 and the Amherst-Pelham Regional system.

Elaine: Almost every ten years elementary regionalization processes have failed. This time we considered 10 scenarios and came up with one specific scenario called the “outer ring”: Regionalize K-6 in the three outer ring towns of Pelham, Leverett and Shutesbury that go down to Amherst for secondary education. The three towns are similar in size and elementary education principles, which lends itself to collaboration. The Study Committee met with similar study committees from the other towns, and on April 21 all three committees met with and received positive feedback from Senator Rosenberg and Representative Kulik to move forward with creating a proposal. There is a website page to look at and public attendance at committee meetings is welcome.

**4. Personnel Board Chairman April Stein:** Former Chairman Margaret Mansion resigned recently. The Personnel Board meets monthly, reviews employee performance forms, employee handbook policies, job descriptions, works with department heads establishing goals and members participate in contract negotiations. The Personnel Board reviewed and supports the change in the Personnel Bylaw relative to retiree health insurance to be voted on today.

**5. As Select Board representative to the Water Resources Committee April Stein reported:** Water Resources Committee members bring an incredible depth of research and knowledge to the committee. The committee’s scope and charge is to understand the use and quality of water in our community, so that at the 500th celebration we will have well used water resources.

**6. Library Trustees Chairman Karen Traub:** The Library was busier than ever this year ranking 4<sup>th</sup> highest in circulation in libraries of our size community. Thanked staff for their work. History: The current building was built in 1902 and housed 2300 volumes in 1903; it now houses 11,000 items including a kilowatt device that can be borrowed to measure how much electricity appliances are using. In the past year the library sponsored 74 programs with a total of 990 participants. The total operating budget is

\$58,343, and 14 volunteers contributed 1000 hours in the past year. The Friends of the Library are a private non-profit that support the library.

**7. Chairman of the Library Facility Needs Assessment Committee (LFNAC) Lori**

**Tuominen:** Recognized all members and workers on the library building grant application, which has been submitted to the Massachusetts Board of Library Commissioners. Since 2007: LFNAC wrote a building program, hired architects and a project owners manager, and wrote a proposal. Assured everyone that the concerns about the exterior look of the original building were heard. The focus was to satisfy the functional elements of the floor plan. The exterior design will be explored by the library building committee once the grant is received in July.

**8. Chairman of the New Shutesbury Library Capital Fundraising Committee Susie**

**Mosher:** This new endeavor needs lots of volunteers; encourages other committees and community involvement. Yellow cards will be offered for comments, ideas and questions. Trustees and Friends hired a consultant and held a brainstorming session. Will need a 15-20 member steering committee, working groups and media "PR". The Committee is hoping the \$2.1 million grant is approved in July. If so, there will be a presentation at a fall town meeting. Invites people to contact committee members with ideas and keep grant fingers crossed.

**Article 2:** A request was made to withdraw article 2: to grant the Historical Commission with the care, custody, management, and control as stated in MGL chap. 40, sec. 515A, of the 1806 Town Pound site, because upon closer review of the intent of the Historical Commission and the legal language, it was determined the vote is not necessary.

**Article 3:** A motion was made and seconded to act on the recommendation of the Community Preservation Committee to transfer the following sums from the Community Preservation Fund Balance: \$896.00 to Open Space (excluding recreational purposes); \$896 to Historic Resources; \$896.00 to Community Housing.

**Passed unanimously.**

**Article 4:** A motion was made and seconded to act on the recommendation of the Community Preservation Committee for the fiscal year 2012 budget, to transfer the following sums of money from the Community Preservation Fund estimated annual revenues: \$4,375.00 to Open Space (excluding recreational purposes); \$4,375.00 to Historic Resources; \$4,375.00 to Community Housing; and \$28,438 to the fiscal year 2012 Community Preservation Fund budgeted reserve.

**Passed unanimously.**

**Article 5:** A motion was made and seconded to appropriate \$2,187 from fiscal year 2012 Community Preservation Fund estimated annual revenues for necessary and proper administrative and operation expenses of the Shutesbury Community Preservation Committee.

**Passed unanimously.**

**Article 6:** A motion was made and seconded to appropriate the sum of \$15,000 from the Community Preservation Fund; and to meet this appropriation, transfer the sum of \$12,378.80 from the Historic Resources account and transfer the sum of \$2,621.20 from the Community Preservation Fund Balance, to rehabilitate the West Schoolhouse as detailed in the Shutesbury Historical Commission's West Schoolhouse Sills Project proposal, with all the work to comply with the Standards for Rehabilitation stated in the

United States Secretary of the Interior's Standards for Treatment of Historic Properties, said funds to be expended under the direction of the Shutesbury Buildings Committee.

**Passed unanimously.**

**Article 7:** A motion was made and seconded to amend the Personnel By-Law Section 8.2.2 Insurance/ Retirement/Health Insurance paragraph two to include healthcare coverage for retired employees and their dependents as stated in article 7 of the warrant: "Upon retirement (but not resignation) from Shutesbury on or after the eligible retirement age and after a minimum of ten (10) years of creditable service in Shutesbury in an EEFB (employee eligible for benefits) position, the Town will pay 50% of the cost of an individual health plans offered by the Town. Please see rules and regulations for retiree health insurance. ~~Retirees will have the option of applying the Town contributory dollar amount to the same health benefit family plan.~~ Employees eligible for Medicare shall be required to obtain such coverage and comply with Chapter 32B section 18 of the M.G.L."

**Passed unanimously.**

**Article 8:** A motion was made and seconded to approve the appointment pursuant to MGL Chapter 268A, Section 21A of Catherine Hilton as a Board of Health Administrative Consultant while also serving as an elected official on the Board of Health.

**Passed unanimously.**

**Article 9:** A motion was made and seconded to have the newly elected member of the Shutesbury School Committee commence his/her term on the ninth day following the annual election each year, notwithstanding the vote of May 4, 1974 to have elected officials commence their term on July 1, effective for terms beginning in 2012.

**Passed unanimously.**

**Article 10:** The Conservation Commission made a request to withdraw Article 10 to adopt the "The May 7, 2011 Revised Town of Shutesbury Wetlands Protection Bylaw."

**Motion 11:** A motion was made and seconded to authorize the Board of Selectmen to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of Chapter 164 of the General Laws as amended from time to time, and in accordance with the rules, regulations and orders of the Department of Public Utilities and the Department of Telecommunications & Cable as implemented from time to time, a municipal lighting plant, and to acquire such property and/or such rights to use or share in the use of property owned by others as may be necessary, appropriate or convenient for such municipal lighting plant to provide energy-related services utilizing power demand monitoring and related technologies which are available primarily in concert with advanced telecommunications systems (commonly described as "smart grid"), to operate facilities necessary for the distribution and/or operation of a telecommunications system and to operate a community television system.

**Passed unanimously.**

**Article 12:** A motion was made and seconded to transfer the sum of \$60,000 from Stabilization Fund to purchase of a 5/4 ton pick up truck with plow for the highway department.

**Passed unanimously.**

**Article 13.** A motion was made and seconded to approve the existing Amherst-Pelham Regional School District Agreement for allocating the total amount to be contributed by each

member town of the District for Fiscal Year 2012 as required by Section VI of the Regional Agreement.

“The School Committee has voted to continue using the formula put forth in the Regional Agreement to determine the apportionment of the FY12 budget to each member town. Approval to use this apportionment method must be granted each year.”

**Passed unanimously.**

**Article 14:** [A motion was made and seconded to fund operating expenses of \\$5,607,458 by raising the sum of \\$5,590,818 and transferring \\$16,640 from the Septic Betterment Fund, and appropriating said sums to meet town expenses including operations, capital, salaries and school expenses for the fiscal year beginning July 1, 2011.](#)

EXPENSES

SHUTESBURY FY12 TOWN BUDGET			DRAFT: 5/7/11								
Expenditures Expense Category	No.	Actual FY07	Actual FY08	Budget FY09	Actual FY09	Budget FY10	Actual FY10	Proposed FY11	Budget FY12	\$ Change	Explanation
Town Meeting Moderator	1	97	100	103	0	104	104	108	108	0	
Selectboard:											
Salary	2	5,574	5,842	5,913	5,399	6,000	5,749	6,260	6,181	91	
Expenses	3	1,877	1,846	2,200	1,171	2,288	910	2,288	2,288	0	
reasonable accommodations	4	474	0	800	800	497	0	497	497	0	
Salary - Secretary	5	13,997	14,115	14,532	15,984	16,224	16,224	16,467	16,467	0	
Subtotal Selectboard		21,719	21,803	23,649	23,264	25,113	22,986	25,342	25,433	91	
Town Administrator											
Salary	6	48,149	47,633	48,889	48,889	48,889	50,348	48,836	48,670	734	
Expenses	7	770	877	875	875	870	870	870	870	0	
Longevity bonus	8	0	0	300	300	0	0	0	0	0	
Finance Committee	9	279	123	300	126	296	126	298	298	0	
Reserve Fund (budgeted)	10	40,000	0	62,000	0	63,838	67,020	72,000	72,000	0	
Town Accountant:											
Salary	11	13,341	12,895	12,880	12,880	13,076	13,076	13,272	13,462	192	
Accountant Cert.	12	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	
longevity bonus	13	375	0	0	0	0	0	150	150	0	
Expenses	14	1,108	2,148	2,800	2,089	2,811	2,230	2,811	2,811	0	
Independent audit	15	7,000	14,000	7,000	0	1,000	0	2,900	4,800	2,000	3 year audit FY11/bal 10,500
Assessors:											
Admin. Assessor	16	15,283	15,712	15,182	15,021	15,424	15,424	16,670	16,826	256	
Admin. Assessor Cert.	17	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	
longevity bonus	18	300	0	0	0	0	0	500	500	0	
Salary - Assessor	19	4,690	4,697	4,839	4,839	4,912	4,912	4,985	5,064	79	
Salary - Assessors Clerk	20	7,888	8,204	8,975	4,449	10,125	4,047	10,277	10,432	155	
longevity bonus	21	150	0	0	0	0	0	250	250	0	
Expenses	22	3,487	1,090	3,857	1,804	3,838	2,347	3,638	3,638	0	
Computer Maintenance	23	2,600	2,800	2,884	2,800	3,100	3,100	3,100	3,100	0	
Revaluation	24	3,000	11,947	6,000	0	4,000	4,000	4,000	4,000	0	\$14,556 balance, next reval FY11
Subtotal		148,440	122,343	170,451	85,942	174,651	160,500	186,067	189,471	3,414	
Treasurer:											
Salary	25	19,321	19,889	20,496	20,496	20,892	20,892	21,114	21,427	313	
longevity bonus	26	300	0	0	0	0	0	0	0	0	
Treasurer Cert	27	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	
Expenses	28	7,854	7,524	8,200	8,185	8,237	8,149	8,257	8,257	0	
Tax Title Expense	29	6,824	12,831	10,000	18,642	16,000	20,027	16,000	16,000	0	
Subtotal Treasurer		34,899	41,251	39,695	48,322	45,059	49,978	46,371	46,684	313	
Town Collector:											
Salary	30	12,880	13,264	13,863	13,863	13,868	13,868	14,078	14,285	209	
longevity bonus	31	750	0	0	0	0	0	0	0	0	
Town Collector Cert	32	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	
Expenses	33	11,285	13,617	14,880	17,969	14,248	14,174	14,248	14,248	0	
Subtotal Town Collector		25,915	27,881	29,743	32,832	29,114	29,042	29,322	29,537	209	
Legal Expense	34	8,595	8,295	10,300	8,142	9,000	10,857	9,000	9,000	0	
Personnel Expenses	35	105	80	300	190	263	100	263	263	0	
Town Clerk:											
Salary	36	16,673	17,174	17,888	17,888	17,880	17,880	18,220	18,493	273	
longevity bonus	37	500	0	0	0	750	1,000	0	0	0	
Asst Town Clerk	38	6,092	5,938	6,861	5,828	6,761	5,887	6,882	7,021	149	
longevity bonus	39	150	0	0	0	250	0	0	0	0	
Town Clerk Cert	40	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	
Expenses	41	1,200	1,268	1,340	1,151	1,363	958	1,363	1,363	0	
Board of Registrars:											
Registrar Salaries	42	684	684	706	706	716	716	726	737	11	
Registrars expenses	43	2,942	4,390	6,200	3,254	5,471	4,190	5,471	5,471	0	
The Dam:											

EXPENSES

**SHUTESBURY FY12 TOWN BUDGET**

DRAFT: 5/7/11

Expenditures Expense Category	No.	Actual FY07	Actual FY08	Budget FY09	Actual FY09	Budget FY10	Actual FY10	Proposed FY11	Budget FY12	\$ Change	Explanation
Keeper	44	2,083	2,148	2,210	2,210	2,243	2,243	2,277	2,311	34	
Assistant Keeper	45	97	103	103	103	106	106	108	108	2	
Dam Management Consult	46	0	0	1,000	0	1,000	1,000	1,000	1,000	0	carryforward
Conservation Com. Exp.	47	754	1,579	1,170	1,021	1,184	1,075	1,184	1,184	0	
Conservation Com. Clerk	48	2,349	3,421	2,853	2,853	2,846	2,846	2,888	2,931	44	
Planning Board	49	12,598	4,032	3,000	282	1,492	1,492	1,492	1,492	0	
Zoning Board of Appeals	50	935	935	1,300	789	1,000	432	1,000	1,000	0	
<b>Town Buildings:</b>											
Custodial Wages	51	3,850	3,898	4,774	2,278	4,848	1,710	4,918	4,992	74	
Equipment Maintenance	52	2,934	3,827	4,500	3,898	4,801	5,205	4,801	4,801	0	
Electricity	53	11,304	11,408	13,500	11,847	15,000	9,938	15,000	15,000	0	
Heating	54	15,729	13,119	22,500	26,740	16,000	6,888	16,000	16,000	0	
Telephone	55	4,713	5,327	6,400	5,144	6,575	4,841	6,575	6,575	0	
Supplies	56	637	1,026	1,800	1,484	1,791	1,899	1,791	1,791	0	
Repairs	57	8,832	8,663	9,270	8,403	9,451	2,453	9,451	9,451	0	
<b>Subtotal</b>		<b>100,658</b>	<b>93,795</b>	<b>118,511</b>	<b>104,802</b>	<b>111,628</b>	<b>85,658</b>	<b>111,158</b>	<b>111,745</b>	<b>587</b>	
<b>Other General Government:</b>											
Copier Expense	58	3,543	4,000	4,200	3,987	4,300	1,208	4,800	4,800	0	
Postage	59	965	1,273	1,900	1,330	1,800	963	1,800	1,800	0	
Printing & Advertising	60	4,349	3,748	4,200	1,870	4,000	1,045	4,000	4,000	0	
IT support	61	1,000	209	1,550	1,180	1,500	245	1,800	1,800	0	
Town Newsletter	62	2,771	2,771	3,715	2,818	3,780	2,694	3,780	3,780	0	
Annual Town Report	63	908	817	1,100	25	1,130	33	1,130	1,130	0	
Office Supplies	64	880	1,095	1,200	874	1,219	849	1,219	1,219	0	
Office Equipment	65	2,930	2,240	3,200	3,200	2,200	1,340	2,200	2,200	0	1000 carry over
Town Center Committee	66	100	100	300	500	298	298	298	298	0	carry
Energy Committee	67		800	1,000	863	995	1332.14	995	995	0	carry
ADA Committee	68	0	0	440	440	438	438	438	438	0	
25th Anniversary Committee	69							500	1,000	500	
Farm & Forestry Committee	70							175	175	0	
<b>Subtotal</b>		<b>17,480</b>	<b>16,842</b>	<b>22,805</b>	<b>16,504</b>	<b>21,890</b>	<b>8,865</b>	<b>22,535</b>	<b>23,070</b>	<b>500</b>	
<b>Total General Government</b>		<b>348,121</b>	<b>325,718</b>	<b>404,653</b>	<b>322,486</b>	<b>401,423</b>	<b>369,229</b>	<b>420,891</b>	<b>426,035</b>	<b>5,114</b>	
<b>Protection of Persons and Property</b>											
<b>Police Department:</b>											
Chief's Salary	71	54,998	66,880	68,350	68,350	69,226	69,226	69,226	69,226	1,802	
Police Wages	72	73,743	83,428	84,699	81,619	78,772	77,850	79,854	81,163	1,200	
Quinn-Bill wages	73					7,095	7,095	7,202	7,202	0	
longevity bonus	74	0	0	300	0	600	600	0	0	0	
Expenses	75	15,248	11,211	11,500	15,195	17,000	13,803	17,000	17,000	0	No Community Policing Grant
Cruiser Maintenance	76	6,888	4,903	6,000	4,967	5,471	5,937	5,471	5,471	0	
Cruiser Fuel	77	3,967	6,088	7,000	10,999	5,969	1,843	5,969	5,969	0	
<b>Subtotal Police</b>		<b>156,674</b>	<b>162,319</b>	<b>167,749</b>	<b>171,021</b>	<b>174,133</b>	<b>156,354</b>	<b>175,710</b>	<b>178,711</b>	<b>3,021</b>	
<b>Fire Department:</b>											
Chief's Salary	78	31,830	38,242	45,012	45,012	45,887	45,887	46,372	47,068	695	
longevity bonus	79	150	0	500	500	0	0	0	0	0	
Stipend Others	80	6,938	4,998	7,725	4,745	7,841	6,666	7,868	10,050	2,042	increases due to increased fire fight # of
Call Wages	81	7,788	8,806	8,766	10,231	8,886	8,109	9,620	11,000	1,000	
Expenses	82	3,627	4,300	5,800	5,800	6,770	4,780	5,770	5,770	0	
Maintenance	83	6,000	6,000	8,000	1,977	7,959	7,502	7,959	7,959	0	
Fuel	84	407	1,000	1,100	2,435	1,094	1,094	1,094	1,094	0	
Equipment	85	6,000	6,000	5,180	5,180	6,148	6,148	6,148	6,148	0	
<b>Subtotal Fire</b>		<b>61,711</b>	<b>69,040</b>	<b>83,072</b>	<b>78,880</b>	<b>83,365</b>	<b>84,322</b>	<b>89,039</b>	<b>99,039</b>	<b>4,717</b>	
Emergency Management	86	1,117	2,000	2,000	509	1,990	2,000	1,990	1,990	0	
Emergency Phone notification	87	800	2,000	2,000	2,000	2,000	2,781	2,000	2,000	0	
Ambulance Service	88	20,962	21,800	23,000	23,000	23,700	23,700	23,700	23,700	0	

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EXPENSES

SHUTESBURY FY12 TOWN BUDGET										DRAFT: 5/7/11	
Expenditures Expense Category	No.	Actual FY07	Actual FY08	Budget FY09	Actual FY09	Budget FY10	Actual FY10	Proposed FY11	Budget FY12	\$ Change	Explanation
Building Inspector	89	16,162	18,404	19,250	19,250	19,500	19,490	19,500	19,500	0	
Dog Officer	90	2,262	2,320	2,390	2,390	2,426	2,426	2,462	2,499	37	
Tree Warden	91	240	616	630	464	636	256	646	664	8	
Tree Warden Expenses	92	4,049	3,000	4,000	2,969	4,477	2,545	4,477	4,477	0	
Constable	93	128	130	134	0	136	138	136	140	4	
subtotal		45,608	60,259	53,304	50,582	54,787	53,335	54,811	54,860	49	
<b>Total Protection of P&amp;P</b>		<b>284,283</b>	<b>281,617</b>	<b>304,126</b>	<b>298,483</b>	<b>312,286</b>	<b>219,889</b>	<b>314,842</b>	<b>322,619</b>	<b>7,768</b>	
<b>Education</b>											
Elementary School	94	1,527,293	1,973,181	1,620,355	1,611,794	1,633,405	1,632,960	1,633,405	1,666,405	33,000	
Amherst/Pelham Regional School Choice	95	1,493,245	1,473,664	1,454,909	1,454,909	1,434,203	1,463,339	1,414,617	1,404,427	-10,180	APRS/O&G/Ad figures from \$1,434,805
Charter Sending Tuition	96			40,623	37,254		20,000	0	0	0	
Transportation	97			57,279	53,854	57,161	65,244	66,660	66,660	0	longer bus route, additional miles
Regional Debt Assessments: High School Bonds - Long Term	98	42,919	49,445	57,638	57,638	53,123	53,122	47,808	42,668	-6,140	
<b>Total Education</b>		<b>3,063,467</b>	<b>3,096,490</b>	<b>3,232,804</b>	<b>3,216,449</b>	<b>3,178,694</b>	<b>3,177,698</b>	<b>3,161,490</b>	<b>3,178,140</b>	<b>17,670</b>	
<b>Public Works and Facilities</b>											
Highway Department											
Highway Superintendent	99	46,142	47,628	46,852	46,962	49,696	49,952	50,432	51,188	797	
longevity bonus	100	300	0	0	0	0	0	0	0	0	
Wages	101	87,144	71,869	73,491	74,900	74,693	72,873	76,712	76,648	1,145	
longevity bonus	102	300	800	500	500	0	0	0	0	0	
Fuel	103	22,613	23,000	25,000	34,718	26,895	24,203	25,666	25,665	0	
Expenses	104	2,666	2,700	2,700	2,679	2,695	2,691	2,688	2,686	0	
Materials	105	24,471	25,124	25,000	26,087	24,870	24,856	24,870	24,870	0	
Machinery Maintenance	106	22,930	27,241	28,000	27,241	27,852	27,851	27,855	27,855	0	
Tools and Equipment	107	3,963	3,600	3,000	3,000	2,664	2,660	2,984	2,984	0	
Uniform Service	108	2,013	2,200	2,500	2,154	2,460	1,957	2,650	2,650	0	
Gravel Road Maint	109	29,983	25,000	35,000	28,735	35,000	36,169	35,000	35,000	0	
Striping	110	6,392	7,500	7,500	7,060	0	0	7,500	7,500	0	no striping in FY10
Catch Basin clear-up	111			8,000	0	6,000	7,063	4,000	4,000	0	
Subtotal Highway Dept		<b>230,659</b>	<b>236,041</b>	<b>297,643</b>	<b>256,016</b>	<b>251,190</b>	<b>249,622</b>	<b>269,554</b>	<b>261,446</b>	<b>1,892</b>	
Stove Removal											
Wages overtime	112	12,304	16,000	16,000	17,433	18,960	13,146	19,184	19,472	288	
Materials	113	36,408	46,000	46,000	72,306	50,000	57,570	50,000	50,000	0	
Subtotal Stove Removal		<b>48,712</b>	<b>62,000</b>	<b>62,000</b>	<b>89,739</b>	<b>68,960</b>	<b>68,600</b>	<b>69,184</b>	<b>69,472</b>	<b>288</b>	
Solid Waste											
Recycling Coordinator	114	1,746	1,798	1,852	1,398	0	0	0	0	0	revolving fund for expend \$1607
Rubbish & Recycle Hauling	113	57,600	59,000	59,500	66,500	60,000	60,000	60,000	61,000	1,000	
Hazardous Waste Pickup	114	348	1,300	1,350	140	1,350	856	1,350	1,350	0	
Sanitary Landfill	115	25,457	30,900	31,000	26,913	30,000	26,224	30,000	30,000	0	
Subtotal Solid Waste		<b>85,157</b>	<b>92,998</b>	<b>93,702</b>	<b>87,949</b>	<b>91,350</b>	<b>88,692</b>	<b>91,350</b>	<b>92,350</b>	<b>1,000</b>	
Water Quality	116	1,246	1,300	1,400	1,654	1,393	310	1,393	1,393	0	
Cemetery											
Cemetery Wages	117	3,666	3,072	3,164	3,372	3,211	3,211	3,260	3,310	60	
Cemetery Expenses	118	380	1,550	1,800	1,489	1,631	1,631	1,631	1,631	0	
Subtotal		<b>4,853</b>	<b>5,022</b>	<b>6,164</b>	<b>5,515</b>	<b>6,235</b>	<b>1,631</b>	<b>5,264</b>	<b>6,334</b>	<b>60</b>	
<b>Total Public Works/Facilities</b>		<b>369,457</b>	<b>394,391</b>	<b>417,809</b>	<b>439,219</b>	<b>417,679</b>	<b>388,144</b>	<b>423,371</b>	<b>423,602</b>	<b>3,231</b>	
<b>Human Services</b>											
County Health District	119	22,706	23,276	23,868	23,868	24,454	24,454	24,454	25,066	612	2.5% increase/district appointment
Board of Health Expenses	120	1,360	1,704	1,800	1,261	1,800	1,679	1,600	1,600	0	
Inspector of Animals	121	423	438	450	490	467	467	464	464	0	
Council on Aging	122	0	200	200	72	200	180	200	200	0	
Veterans Benefits	123				6,100	14,728	4,941	9,486	9,486	0	

SHUTESBURY FY12 TOWN BUDGET

DRAFT: 5/7/11

Expenditures Expense Category	No.	Actual FY07	Actual FY08	Budget FY09	Actual FY09	Budget FY10	Actual FY10	Proposed FY11	Budget FY12	\$ Change	Explanation
Veterans' Programs	124	4,327	4,467	4,500	4,780	0	4,575	5,272	2,750	-2,522	
<b>Total Human Services</b>		<b>28,867</b>	<b>30,163</b>	<b>30,948</b>	<b>36,629</b>	<b>41,739</b>	<b>36,216</b>	<b>41,778</b>	<b>39,856</b>	<b>-1,910</b>	
<b>Culture and Recreation</b>										0	
Librarian Salary	125	18,303	18,855	18,800	24,273	19,052	24,638	19,368	33,853	14,485	10 additional hours/ open +3 hrs
Library Ass'ts/Aides	126	1,632	10,148	10,150	9,152	10,302	9,486	10,457	15,895	1,433	open 2 additional weekend hours
Library Expenses	127	7,724	8,032	7,950	7,950	8,127	8,127	10,210	4,094	-5,632	Library Dir Salary appropriated/rot
Recreation Committee	128	0	500	500	0	497	497	497	497	0	revolving funds/materials-revolving
Open Space Committee	129	0	500	500	0	497	497	497	497	0	fund
Historical Commission	130	385	325	300	709	348	336	348	348	0	Library subtotal \$48,723, +24%
Memorial Day	131	223	300	300	181	298	138	298	299	0	
Memorial Sign Board for Common									2,000		request from Vets/Memorial Com
<b>Total Culture and Rec.</b>		<b>28,967</b>	<b>36,458</b>	<b>36,650</b>	<b>42,345</b>	<b>39,161</b>	<b>42,694</b>	<b>41,781</b>	<b>64,672</b>	<b>12,291</b>	
<b>Debt Service</b>										0	
<b>Principal - Long-Term Debt:</b>										0	
Highway Dump Truck (J.P. 007)	132	20,000	20,000		20,000		20,000			0	
Elementary School	133	202,893	205,698	208,622	208,622	208,708	208,708	208,938	213,336	3,367	
WPAT asphalt repair	134	13,805	16,639	20,296	16,639	16,640	16,639	16,640	16,640	0	
Land Acquisition	135	15,000	15,000	15,000	15,000	15,000	15,000	10,000	10,000	0	
Library/Dum truck (JP2112)	136		40,000	40,000	40,000	40,000	40,000	35,000	35,000	0	
Back Hoist/DPW Rehab	137			48,000	48,000	45,000	48,000	45,000	45,000	0	
<b>Interest - Long-Term Debt:</b>										0	
Dump Truck & Lib. Assess Proj	138	590	6,360	6,600	6,600	4,840	2,420	3,080	1,640	-1,640	
Back Hoist/DPW Rehab	139			9,918	9,918	7,830	7,830	5,873	3,915	-1,968	
Elementary School	140	83,171	72,241	61,062	61,062	49,793	49,782	38,400	26,777	-11,623	
Land Acquisition	141	4,675	4,038	3,400	3,400	2,763	2,763	2,125	1,700	-426	
Short-Term Notes	142	500	1,000	1,000	1,575	1,000	2,420	2,000	2,000	0	
<b>Total Debt Service</b>		<b>340,724</b>	<b>362,996</b>	<b>413,898</b>	<b>419,816</b>	<b>389,638</b>	<b>388,658</b>	<b>368,056</b>	<b>355,906</b>	<b>-12,149</b>	
<b>Intergovernmental Expenses</b>										0	
St Asament Air Pollution Control	143			495.00	495.00	495.00	479.00	466.00	466.00	0	
RWV Non-Renewal Surcharge	143			1,020.00	1,320.00	1,320.00	1,080.00	1,320.00	1,320.00	0	
Regional Transit Charge	144			62.00	62.00	62.00	61.00	62.00	62.00	0	
<b>Total Intergovernmental Expenses</b>				<b>1,537</b>	<b>1,837</b>	<b>1,837</b>	<b>1,610</b>	<b>1,837</b>	<b>1,837</b>	<b>0</b>	
<b>Miscellaneous</b>										0	
Retirement County	145	127,634	139,000	144,000	127,727	137,000	134,275	136,841	136,742	-89	
Unemployment Compensation	146	2,699	12,000	12,000	328	12,000	32	12,000	14,000	2,000	
Health Insurance	147	285,203	307,500	327,121	293,135	345,008	352,922	363,674	432,798	69,682	
Sick Bank Benefit	148	2,000	0	0	0	0	588	500	500	0	
Medicare Tax	149	28,107	30,000	30,750	26,684	31,280	31,248	31,719	32,363	634	
Insurance and Bonds	150	55,875	64,000	65,500	65,000	62,800	48,802	60,949	60,949	0	
Council Of Gov't Assessments	151	13,830	14,543	15,000	14,867	14,893	14,511	14,863	13,170	-1,723	
Gasoline Leak/fix station	152							25,000	25,000	0	fund for fire station clean up
Transfer to Capital Projects	153	163,098	40,000	49,500	108,226	10,000	120,000	37,500	38,000	800	2500library,30000PC,55000building
QA-SB 48 Actuarial study	154									0	
Transfer to Stabilization	155							30,000	30,000	0	
Energy Efficiency projects	156					13,600	1,863	13,700	13,830	180	energy conservation & generation
Wired West Annual Fee	157								1,000		Broadband co-op initiative
<b>Total Miscellaneous</b>		<b>681,646</b>	<b>607,043</b>	<b>643,871</b>	<b>685,986</b>	<b>626,899</b>	<b>704,489</b>	<b>728,826</b>	<b>798,460</b>	<b>71,674</b>	
<b>Total Operating</b>		<b>\$5,126,762</b>	<b>\$5,137,384</b>	<b>\$5,487,896</b>	<b>\$5,361,162</b>	<b>\$5,414,025</b>	<b>\$5,325,483</b>	<b>\$5,602,933</b>	<b>\$5,607,468</b>	<b>105,425</b>	
Revenue projection		\$5,130,729	\$5,108,550	\$5,459,258	\$5,459,258	\$5,418,992	\$5,418,982	\$5,824,249	\$5,607,467	83,209	
<b>GAP</b>		<b>4,967</b>	<b>61,969</b>	<b>-29,637</b>	<b>108,096</b>	<b>4,966</b>	<b>93,339</b>	<b>22,216</b>	<b>0</b>	<b>-22,217</b>	Free Cash 12.31.10 \$626,681.87

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REVISED

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TOWN OF SKATEBOURNE PROJECTED REVENUES							
Revenue	Actual FY11	Actual FY10	voted FY10	Final/Voted FY10	Proposed FY11	Proposed FY12	change
<b>Tax Levy</b>							
1. Overhaul Levy before Debt Ex.	\$ 3,203,656	\$ 3,198,268	3,481,348	3,704,638	3,851,887	4,433,488	133,283
2. 2.5% Increase	\$ 80,014	\$ 82,958	86,534	94,672	97,780	100,948	3,166
3. New Growth - Actual	\$ 27,660	\$ 40,130	21,625	30,038	24,483	20,008	(4,475)
4. Overhaul			200,000		1,988		
5. Overhaul Capacity	\$ (203)	\$ (2,676)	(1,829)	(4,862)	(23,822)		(21,532)
<b>SUBTOTAL</b>	<b>3,318,239</b>	<b>3,497,349</b>	<b>3,780,678</b>	<b>3,911,592</b>	<b>4,053,048</b>	<b>4,554,436</b>	<b>120,846</b>
6. Debt Exclusion (detail below)	(29,873)	\$ 127,452	143,825	126,103	119,028	90,273	(36,825)
7. Overhaul	(24,466)	\$ (28,257)	(27,853)	(23,890)	(43,200)	(44,008)	
8. Overhaul collection							
<b>9. Total Levy</b>	<b>\$3,423,894</b>	<b>\$3,688,844</b>	<b>\$3,974,382</b>	<b>\$3,968,748</b>	<b>\$4,099,498</b>	<b>\$4,513,969</b>	<b>180,029</b>
<b>Detail - Debt Exclusions (Included in Tax Levy)</b>							
10. Fire Truck							
11. Elementary School							
12. Debt Exclusion Reduction	\$ 119,870	\$ 119,870	\$ 193,593	113,505	(193,593)	(193,593)	
13. School Bond	\$ 206,074	\$ 277,820	\$ 269,682	258,405	335,338	248,111	(15,229)
<b>Regional Schools</b>							
14. Middle School Roof (80)			12,809	12,430	12,069	11,672	(387)
15. High School Construction		\$ 14,007	\$ 12,809	12,430	12,069	11,672	(387)
16. High School Roof	\$ 42,019	\$ 34,518	\$ 44,748	43,434	35,295	34,594	(4,839)
<b>17. Total Debt Exclusions</b>	<b>\$128,073</b>	<b>\$127,452</b>	<b>\$143,825</b>	<b>\$126,103</b>	<b>\$119,028</b>	<b>\$90,273</b>	<b>(36,825)</b>
<b>State Agency Shared Aid</b>							
18. AI - Chapter 70	\$ 532,128	\$ 540,635	\$ 616,453	604,134	568,831	571,888	3,054
19. (Lump Sum Overpayment)			12,809		28,813		28,813
20. AI - Supplemental Budget							
21. AI - School Construction	\$ 193,830	\$ 199,109	\$ 183,808	183,808	183,808	183,808	
22. AI - Tuition of state wards							
23. AI - Unallocated Aid (Lorain)	\$ 206,641	\$ 211,000	\$ 211,000	189,413	143,438	123,485	(16,927)
24. AI - Police Center Incentive	\$ 130			612	0	0	
25. AI - Emerg. Ser. Spouse/Veter	\$ 2,830	\$ 2,828	\$ 2,828	2,828	2,828	2,828	
26. AI - Library Exemptions	\$ 4,610	\$ 4,618	\$ 3,514	3,514	6,252	5,718	(534)
27. AI - Medicare Benefits				3,288	3,944	3,622	(322)
27. AI - Data Owned Land	\$ 18,750	\$ 13,995	\$ 12,870	11,058	11,177	17,735	6,677
28. AI - Medicaid Reimbursement				10,303			
29. Other State Revenue Library (without general fund \$199)				1,028	1,084	2,172	1,044
<b>30. Total State Aid</b>	<b>\$644,486</b>	<b>\$678,124</b>	<b>\$1,028,289</b>	<b>\$822,842</b>	<b>\$622,462</b>	<b>\$711,335</b>	<b>(117,129)</b>
<b>Local Sources</b>							
31. Less Intergovernmental Exp.							
32. School Choice	\$ 36,454	\$ 45,190	\$ 42,623	37,254	20,000	38,800	16,000
33. Charter School Funding Subsidy				13,896	30,000	27,792	(1,204)
34. State Assess. MV Ex Taxable	\$ 1,128	\$ 1,180	\$ 1,093	1,320	1,000	1,180	160
35. State Assess. Air Poll Control	\$ 408	\$ 424	\$ 485	479	491	480	(11)
36. State Assess. Rd Assist. Maint							
37. Regional Transit Charge	\$ 50	\$ 52	\$ 52	51	52	50	(2)
38. Total Intergovernmental	41,040	47,106	44,168	53,000	61,512	59,462	(1,847)
<b>39. Total State Aid</b>	<b>\$685,226</b>	<b>\$725,230</b>	<b>\$1,072,449</b>	<b>\$875,842</b>	<b>\$683,974</b>	<b>\$770,897</b>	<b>(108,873)</b>
<b>Local Sources</b>							
40. Motor Vehicle Taxes	\$ 184,812	\$ 193,127	\$ 183,127	183,000	143,000	149,000	(6,000)
41. Penalties/Interest & Fees	\$ 18,455	\$ 30,384	\$ 39,285	24,818	21,000	20,000	(1,800)
42. Payments in Lieu of Taxes	\$ 281,354	\$ 282,683	\$ 282,002	309,277	305,000	305,000	
43. Investment Revenue	\$ 34,130	\$ 23,268	\$ 24,751	40,967	40,000	40,000	
44. Court Fees	\$ 5,873	\$ 7,750	\$ 7,750	1,708	7,500	7,500	
45. Investment Income	\$ 48,069	\$ 33,233	\$ 33,000	6,900	4,000	4,000	
46. Miscellaneous	\$ 12,050	\$ 14,456	\$ 5,500	3,415	1,500	5,500	
<b>47. Total Local Sources</b>	<b>\$485,218</b>	<b>\$460,031</b>	<b>\$452,168</b>	<b>\$494,724</b>	<b>\$456,009</b>	<b>\$429,000</b>	<b>(25,729)</b>
<b>Other Sources</b>							
48. Overhaul/Repairs/General Contractor				0	0	0	
49. Overhaul/Repairs/General Contractor				0	0	0	
50. WPAF Septic Repair #1	\$ 10,401		\$ 10,401	10,401	10,401	10,401	
51. WPAF Septic Repair #2	\$ 3,404		\$ 3,404	3,404	3,404	3,404	
52. WPAF Septic Repair #3			\$ 3,035	3,035	3,035	3,035	
53. Prior Year Appropriations							
54. High School Road Tackow		\$ 3,000					
55. Total Stabilization and Errow	13,805	16,400	20,256	16,840	16,840	16,840	
56. Free Cash for Capital Projects			49,300				
57. PayCom Revenue - Local School							
58. Other fund awarded							
59. Unemployment fund							
60. Budget Shortfall							
61. Lower fee rate	\$ 188,482	\$ 197,007					
62. Highway 14 Truck Loan Pymt							
63. Debt Service							
64. Capital Projects	\$ 60,000	\$ 40,000					
65. Total Free Cash	248,482	\$ 237,007					
66. Total Other Sources	232,267	183,847	68,596	18,440	35,640	18,440	
<b>67. Total Revenues</b>	<b>\$4,139,729</b>	<b>\$4,198,869</b>	<b>\$4,416,258</b>	<b>\$4,418,392</b>	<b>\$4,524,249</b>	<b>\$4,837,457</b>	<b>\$318,065</b>
<b>Total Revenues</b>							
			\$4,416,258	\$4,418,392	\$4,524,249	\$4,837,457	\$318,065

FY12 Budget UT 10/6/2010.xls

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FY 12 Page 5  
**Passed unanimously.**

**Article 15:** A motion was made and seconded to set the salary compensation for all elected officials of the town (Select Board, Town Clerk, Moderator and Constable) as provided by MGL Chapter 41, Section 108, to be made effective from July 1, 2011, as contained in the budget.  
**Passed unanimously.**

**Article 16:** A motion was made and seconded to transfer the sum of \$100,000 from the Stabilization Fund, to the new Capital Stabilization Account for the purpose of capital planning.  
**Passed unanimously.**

**Article 17.** A motion was made and seconded to accept and expend funds available from the State for Highway reimbursement programs, such as the Chapter 90 program, without further appropriation.

**Passed unanimously.**

**Article 18:** A motion was made and seconded to authorize the Treasurer, with the approval of the Select Board, to borrow money from time to time in anticipation of revenues for the fiscal year beginning July 1, 2011 in accordance with the MGL Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of the MGL Chapter 44, Section 17.

**Passed unanimously.**

**Article 19:** A motion was made and seconded to allow the Select Board to apply for, accept and expend state, federal and other grants, which do not require a town appropriation.

**Passed unanimously.**

**Article 20.** A motion was made and seconded to authorize the following revolving funds for certain town departments under MGL Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2011, and to further authorize that any surplus in said accounts exceeding the amounts reflected below in the surplus column will be directed to the general fund at the end of the fiscal year.

<b>Revolving fund</b>	<b>Authorized to spend</b>	<b>Revenue source</b>	<b>Use of fund</b>	<b>FY2012 spending limit</b>	<b>Surplus column cap</b>
Dog license and control	Town Clerk and Dog Officer	Licenses, fines and donations	Supplies and animal care	\$1,000	\$1,000
Recycling	Recycling Coordinator and Town Administrator	MIRF, grants, bulky waste, garbage bags, recycling containers	Expenses, outreach, educ. stipend and equipment	\$25,000	\$5,000
Fire Inspections	Select Board	Fire inspection fees	Pay Fire Inspector or assistant	\$3,000	\$1,000
Electrical Inspections	Select Board	Electrical Inspection fees	Pay Electrical Inspector or assistant	\$4,000	\$1,000
Plumbing Inspection	Select Board	Plumbing Inspection fees	Pay Plumbing Inspector	\$5,000	\$1,000
Swimming Exercise	Select Board	Swimming Exercise fees	Pay instructor	\$3,000	\$1,000
Library & Dog	Library Board of Trustees	Grants, fines, sales, dog licenses, bequests		\$10,000	\$7,500

Conservation	Commissioners	Local Wetland Protection Permit Fees	Education, outreach, and maintenance of property	\$1,000	\$1,000
Total Spending				\$52,000	

**Passed unanimously.**

**Article 21:** A motion was made and seconded to adopt the District School Funds Drained by Charter Schools Resolution as written in the warrant.

**Passed unanimously.**

**Article 22.** A motion was made and seconded to adopt *The Case for a Comprehensive Review of National Security Priorities Resolution* as written in the warrant.

**Motion passed with 2 “no’s” and at least one abstention.**

**A motion was made, seconded and unanimously voted to dissolve the meeting at 12:20 PM.**

Respectfully submitted,

Leslie Bracebridge

Town Seal

Shutesbury Town Clerk

A true copy. Attest: \_\_\_\_\_

**Special Guests and celebration:**

- Ninety-year old **Eleanor Stratton** from Redding Connecticut, whose great, great grandfather William Davis was one of the original proprietors of Shutesbury’s first cupboard library drove herself to today’s meeting in order to share in the birthday cake celebration that followed the annual town meeting.
- Locks Pond Road resident **Margaret “Peggy” Gorman** was recognized as a descendent of original library proprietor Benjamin Ray.
- Birthday cake was served.