

**Board of Selectmen
June 21, 2010 Meeting Minutes**

Members Present: Chairman Elaine Puleo, Al Springer, and J. April Stein

Also present: Town Administrator Rebecca Torres and Administrative Secretary Leslie Bracebridge

Meeting opened at 6:30 PM at the Shutesbury Town Hall

Appointments

Police Chief Harding:

- Informal discussion of the Chief's employment contract renewal.

Selectmen unanimously voted to sign the Personnel Action Form for part time Officer Mark Shlosser.

Police Chief Harding, Officer Robinson and Fire Chief Walter Tibbetts met with Selectmen to review and sign a letter, to be distributed to Lake Wyola area residents in advance of the July 4 weekend:

- A primary goal of the Police Department is to get a letter reviewing lawful holiday activities to the Lake Wyola area residents with as much advance notice as possible, and before July 4 holiday weekend plans are made.
- A Saturday, June 18 special Select Board meeting was originally posted for the letter signing. At that meeting Select Board members Springer and Stein voted to delay finalizing the letter until all 3 Board members were present at this June 21, regularly scheduled meeting.
- The group summarized the progression of letter development #'s 1, 2, 3 and edited tonight's draft #4:
 - Includes paragraph 4 with edits from Fire Chief Tibbetts,
 - Paragraph 1 replacement wording "can't be allowed" instead of "won't be happening"
 - And other non-content punctuation and grammar edits.
- Chief Harding's focus is that the letter needs to be about the entire event, not just about fireworks.
- Members at the Saturday, June 18 Lake Wyola Advisory Committee meeting were not overly concerned for the Police Department's efforts toward legal fireworks, but felt the area does not have the capacity to accommodate such a large event.
 - Liability would be too great for either the Lake Wyola Association or the Town of Shutesbury to accept.
- Cooperation is needed from the handful of people who continue to promote fireworks.
- Traditions can change.
- There will be a related story in the Amherst Bulletin. Chief Harding made it clear to the reporter that fireworks will be stopped.

Selectmen unanimously voted to sign letter #4 with edits described above, addressed to Lake Wyola Area Residents concerning the coming 4th of July weekend.

Police Chief Harding and Officer Robinson left the Select Board meeting.

Fire Chief Walter Tibbetts:

- Presented the Volunteer fire Assistance Grant offered to small fire departments to assist with forest fire control. The application is for hand tools and some personal protective equipment and is 50% reimbursable.

Selectmen unanimously voted to sign the Volunteer Fire Assistance Grant in the amount of \$875.75.

Topics

1. Fireworks Update – Resident Letter

- See Select Board discussion and vote under appointments above.

2. Volunteer Fire Assistance Grant

- See Select Board discussion and vote under appointments above.

3. Flood Insurance/NFIP & Hazard Mitigation Update

- The Planning Board is working with FRCOG representative Pat Smith to schedule a meeting to review the National Flood Insurance Program (NFIP).
- Once the town is reviewing the NIFPA it will be better known how many citizens would be impacted by participation, who wants the town to participate in the NFIP, and who doesn't.

4. Fire Station Update – SVE report/holding

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- Becky is working on cost-effective replacement and removal of old absorbent boom filters in the wetlands.
- The water table is going down very slowly.

5. **Re-appoints for FY 12**

Selectmen reviewed and unanimously voted to approve the draft list of FY 12 appointed officials.

6. **Solar Renewable Energy Certificates (SREC's) is a DAS required – update:**

- Verizon installed a new phone line for DSL for the solar panel to send SREC's required information. After the phone line was installed the Verizon rep. said DSL service was not available in Shutesbury.
- Ellen from Verizon will work with Becky to coordinate the DSL service.
- Wired West documents have been re-worded and will be brought to the next Select Board meeting

7. **Union 28 Agreement on Lead Town/Health Insurance – Update**

- All involved committees have signed the letter and it has been delivered to Representative Kulik.
- Aide to Stan Rosenberg Mark Dailey, who is involved in this initiative prefers an administrative answer by the Union 28 committees.
- We've spent a month getting opinions on how the 5-town agreement can be enacted..
- After several conversations it was resolved that a meeting will be arranged with Senator Rosenberg, Representative Kulik and a representative from each town. Becky will see if Department of Revenue Attorney Gary Blau can also attend the meeting, or speak with the leaders.

8. **Fuel Bids Update:**

- Becky made multiple calls directly to suppliers and also researched joining the school's fuel bid resource.
- In the end, Becky could not get a fixed bid before November so went with the most economical fixed bids offered by the Franklin Regional Council of Governments group bid sheet.
- \$6,000 will be left in the FY 11 electricity budget which may be transferrable to cover the unanticipated FY 12 fuel expense.

9. **250th Ball Planning**

- April presented tent, dance floor, table and grill rental prices, including set-up, which will come to at least \$1,000.
- Kathy Burbank has offered to do decorations.
- The 250th Committee has offered as much as \$500 toward the Ball, as their sales are doing well.
- A generator may be borrowed from the Highway or Fire Department.
- Invitations are needed. A designer will be sought.

10. **Parade Participation Certificates**

- Becky showed a prototype of a parade certificate being developed to give to parade participants.

Select Board Actions

1. See Select Board appointments above for **Lake Wyola Resident Letter sign-off.**
2. **Selectmen unanimously voted to approve the June 7, 2011 meeting minutes as written.**
3. See Select Board appointments above for **Volunteer Fire Assistance Grant sign-off.**
4. See #4 under Topics above for **vote to approve the FY 12 appointed officials list.**
5. The **master parade certificate** was not yet ready for Select Board signatures.
6. **Selectmen signed vendor warrants totaling \$96,489.39.**
7. **Selectmen signed payroll warrants totaling \$91,241.45.**

Meeting adjourned at 9:20 PM

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary

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