



Shutesbury Police Department  
P.O. Box 676  
Shutesbury, MA 01072  
(413) 259-1279

**HOUSE CHECK REQUEST FORM**

**REQUESTING RESIDENT INFORMATION:**

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **OWNER:** YES / NO

**EMERGENCY CONTACT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**Date Leaving:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Date Return:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Alarm System:** YES / NO **Alarm Activated:** YES / NO **Company Name:** \_\_\_\_\_

**Lights On:** YES / NO **How Many:** \_\_\_\_\_ **Lights on Timers:** YES / NO **How many on:** \_\_\_\_\_

**KEY HOLDER INFORMATION:**

**NAME:** \_\_\_\_\_ **PHONE (HOME):** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE(WORK):** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **PHONE (HOME):** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE(WORK):** \_\_\_\_\_

*If additional people are allowed on property, please list them on the back\**

**VEHICLES THAT WILL BE ON PROPERTY**

**MAKE:** \_\_\_\_\_ **MODEL:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_ **PLATE:** \_\_\_\_\_

**MAKE:** \_\_\_\_\_ **MODEL:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_ **PLATE:** \_\_\_\_\_

**MAKE:** \_\_\_\_\_ **MODEL:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_ **PLATE:** \_\_\_\_\_

**OFFICER TAKING REPORT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**ADDITIONAL NOTES:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_