

# M.N. Spear Memorial Library Policy On Video/DVD Lending

The M.N. Spear Memorial Library strives to maintain a fresh and interesting collection of Videos and DVDs for our patrons to enjoy. With this in mind this lending policy has been established.

**Limit:** 6 per family - **Only one new DVD** may be on loan at a time.

**Loan Period:** 1 Week

**Fines:** \$1 per item, per day.

**Maximum late fine:** \$5 per item.

**Replacement cost for items not returned:** Retail cost of the item.

Video/DVD Borrowing Privileges are suspended if fine is \$10.00 or more.

Videos and DVDs **may** be returned in the library drop box.

Approved by the Library Board of Trustees in 2008.

Revised by the Library Board of Trustees [re fines & C/W Mars policy] in March 2009.

Revised by the Librarian [re number of DVDs per family] in 2010 or 2011.