

Library Facility Needs Assessment Committee, (LFNAC)
May 11, 2010, 6:30PM, Town Hall
Meeting Minutes

LFNAC Members Present: Karen Traub, Dale Houle, Weezie Houle, Lori Tuominen, Martha Field, Michele Regan-Ladd

LFNAC Members Absent: None

Guests: Mary Anne Antonellis, Library Director

Meeting called to order 6:30PM

1. Minutes
 - a. April 13, 2010 – LFNAC meeting – approved as amended
 - b. April 20, 2010 – no quorum, Lori, Karen and Dale attended
 - c. April 26, 2010 – Community Forum – approved as amended
 - d. May 1, 2010 – Town Meeting Minutes of LFNAC portion – approved as amended

2. Nominate and elect LFNAC chair – Karen resigned from LFNAC as of June 1, 2010. Thank you, thank you Karen for all your work and leadership; Karen plans to continue attending LFNAC meetings as a guest.
 - a. Discussed number of members on LFNAC
Motion made by Dale:
To recommend to the Library Trustees to retain the current membership until the grant application is submitted.
Weezie seconded. Passed unanimously.
 - b. Karen reviewed the duties of the chair - chairs the meetings, schedules the meetings, submits the agenda, facilitates the meeting, represents the committee as needed

3. Next Meeting Dates
 - a. Schedule **meeting with MBLC for June 2nd, 5:30PM**, Town Hall. Roe Waltos will attend. LFNAC will post as a regular meeting.
Roe will be giving a short information session about the MBLC grant and there will be Q & A about the grant.
 - b. Next LFNAC meeting – **Wednesday, June 16th, 7PM, Town Hall**

4. Next steps
 - a. For the June 16th LFNAC meeting
 - i. prepare a budget update of the planning grant (Mary Anne)
 - ii. prepare an update about the perc test, building program edits, geo-tech survey and hazardous materials testing (Mary Anne)
 - iii. discuss exterior of proposed library
 - b. OEA needs to give more details to the plans
 - c. MBLC will be announcing the grant round next week.

Meeting adjourned: 7:05PM

Respectfully submitted,
Martha Field