Library Facility Needs Assessment Committee, (LFNAC)  
May 11, 2010, 6:30PM, Town Hall  
Meeting Minutes

LFNAC Members Present: Karen Traub, Dale Houle, Weezie Houle, Lori Tuominen,  
Martha Field, Michele Regan-Ladd  

LFNAC Members Absent: None  

Guests: Mary Anne Antonellis, Library Director  

Meeting called to order 6:30PM  

1. Minutes  
a. April 13, 2010 – LFNAC meeting – approved as amended  
b. April 20, 2010 – no quorum, Lori, Karen and Dale attended  
c. April 26, 2010 – Community Forum – approved as amended  
d. May 1, 2010 – Town Meeting Minutes of LFNAC portion – approved as amended  

2. Nominate and elect LFNAC chair – Karen resigned from LFNAC as of June 1, 2010. Thank you, thank you Karen for all your work and leadership; Karen plans to continue attending LFNAC meetings as a guest.  
a. Discussed number of members on LFNAC  
Motion made by Dale:  
To recommend to the Library Trustees to retain the current membership until the grant application is submitted.  
Weezie seconded. Passed unanimously.  
b. Karen reviewed the duties of the chair - chairs the meetings, schedules the meetings, submits the agenda, facilitates the meeting, represents the committee as needed  

3. Next Meeting Dates  
a. Schedule meeting with MBLC for June 2nd, 5:30PM, Town Hall. Roe Waltos will attend. LFNAC will post as a regular meeting.  
Roe will be giving a short information session about the MBLC grant and there will be Q & A about the grant.  
b. Next LFNAC meeting – Wednesday, June 16th, 7PM, Town Hall  

4. Next steps  
a. For the June 16th LFNAC meeting  
ii. prepare a budget update of the planning grant (Mary Anne)  
ii. prepare an update about the perc test, building program edits, geo-tech survey and hazardous materials testing (Mary Anne)  
iii. discuss exterior of proposed library  
b. OEA needs to give more details to the plans  
c. MBLC will be announcing the grant round next week.  

Meeting adjourned: 7:05PM  

Respectfully submitted,  
Martha Field