

**Library Facility Needs Assessment Committee (LFNAC)  
March 2, 2011, 6:30PM, Judie's Restaurant, Amherst  
Meeting Minutes**

*Due to a long line at Judie's, the meeting was moved to the Bistro 63/Monkey Bar next door.*

**LFNAC Members Present:** Lori Tuominen, Weezie Houle, Martha Field, Michele Regan-Ladd, Dale Houle  
**LFNAC Members Absent:** None  
**Guests:** Mary Anne Antonellis, Becky Torres, Karen Traub

Meeting called to order: 7:15 PM

1. Minutes – review and approve
  - a. January 10, 2011, minutes - approved
  - b. Edits to any previous minutes
    - i. Weezie will send Martha the March 3, 2010, minutes for posting to the web and to complete the hard copy of complete LFNAC minutes.
    - ii. Mary Anne Antonellis, Library Director, was never appointed a member of LFNAC and did not vote on motions, although she participated extensively in the LFNAC process.
2. Grant Application -- Hurrah!!!
3. Motion and vote to affirm that the charge of LFNAC is completed and LFNAC disbanded.
  - a. Motion: LFNAC highly recommends extending the architectural services contract of OEA for the design and construction phase, if (and when!) the project moves forward.  
Passed unanimously.
  - b. Motion: LFNAC highly recommends extending the OPM services contract of Mark Sullivan (of D.A. Sullivan and Sons, Inc.) for the design and construction phase, if (and when!) the project moves forward.  
Passed unanimously.
  - c. Motion: LFNAC members request Lori, chair of LFNAC, to send a note to the Board of the Library Trustees indicating that the charge of LFNAC is completed and the committee officially disbanded on March 2, 2011.  
Passed unanimously.

Meeting adjourned: 7:50 PM

Respectfully submitted with much thanks to everyone,  
Martha Field