

CPC -

Community Preservation Committee Meeting Minutes

Name of Committee

4 / 25 / 11

Date

Approved 9/1/11

Meeting opened at 6:04 AM/PM (Circle one)

Time

Members Present: Chairman D. Fletcher & Members: A. Springer, S. Personette, L. Bracebridge, S. Essig

Absent: Rita Farrell, William "Bill" Wells

No Minutes were presented were accepted as written. Accepted with the following changes: for acceptance cross out one.

following changes:

Check here if more on back

Subjects discussed:

- 1. A. Becky & Donald worked out warrant wording:
 - 1) Designated funds are the result of CPC recommendation to town meeting & then a town meeting vote, except the 1st year when Accountant can add for Shutesbury - process the funds in the absence of a committee.
 - 2) The 2nd ATM vote didn't include the technical wording for designation of funds into the multiple CPC accounts to include the state matching funds. State officials say to move forward with correctly worded votes in future the funds were properly distributed into the accounts by the Accountant.

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Votes Taken: Unanimously voted to request the 4 Warrant articles as presented to replace the May 7 Annual Town Mtg. articles approved at the April 6 CPC meeting.

Documents used at this meeting:

- 1. Proposed Community Preservation Warrant Articles
- 2. Draft history of Community Preservation activity in Shutesbury.

Check here if more on back

Special Occurrences: None

Check here for more on back

Walk-In Guests: Town Administrator Rebecca Torres

Meeting Dissolved at: 6:45 AM/PM (Circle one)

Minutes recorded by: Leslie Bracebridge, Member

Signature of record keeper (Please also print if signature is hard to read!)

Explanation of
proposed
Articles by
Donald

3) Four new warrant articles with statute consistent terminology and correct amounts in tonight's handout:
4) Article #3: 10% of FY 11 state match to each Purpose account
5) Articles 4 and 5 are based on the estimated revenues for FY 12 to include the local surcharge and the state match, 5%/\$2,187 for Administration if needed. The remaining \$28,438 goes into the "budgeted reserve" so that if something comes forward this FY 12 year (through fall 2012 when books are actually closed) the fund available can be proposed to be used after a CPC recommendation and Special Town Mtg. vote - if a proposal comes forward,

of the
All/undesignated funds roll into the fund balance at the end of the year.

6) Article 6 is the vote to use funds for the West Schoolhouse, moving things around using consistent language with statute, making the most moneys available.

Article 6 - spends from designated funds currently available.

II A History of Community Preservation Committee Draft for consideration as an amendment to the Plan to be discussed at the next meeting.

Next meeting - Debrief from Town Mtg.
Create appendices to plan to include all actual Town Mtg. notes.

No meeting on May 5 - Town Mtg. on Saturday May 7.

Susan: The Open Space Plan is in final stages of editing.

Donald will speak with the Town Moderator about amendments restricted to lowering funding amount.

Next mtg: June 2. Question of need to meet this summer will be discussed.