

Shutesbury Selectboard Meeting Minutes
August 29, 2023 Hybrid Meeting Format

Selectboard members present: Rita Farrell/Co-Chair, Melissa Makepeace-O'Neil/Co-Chair and Eric Stocker

Staff present: Becky Torres/Town Administrator, Geneva Bickford/Administrative Secretary

Volunteers & Other Staff present: Susie Mosher, Devon Pelletier, Chief Burgess, Maryanne Antonellis, Marc Voltus

Guests: Frank McGinn, Tom Siefert, Josh Kingsbury, Christine, Mark Rivers, Joseph's Ipad, Leslie Bracebridge, Mary Lou Conca

Makepeace-O'Neil calls the meeting to order at 5:37 pm.

Agenda Review: As posted.

Public Comment: None

Review of Minutes: Minutes of August 1, 2023 were approved.

VOTE: Melissa makes a Motion to approve the August 1, 2023 minutes; Farrell moves, Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries.

Discussion Topics:

1. Special Events – Road Race – Turkey Trot, Friends of the Library: Maryanne Antonellis, Library Director, wanted to make the SB aware that the event is coming up. This will be held on November 18 and is a library building fundraiser. Information is posted on the library website. Antonellis has had conversations with the police and fire department.
2. Police Office Full-Time permanent appointment – Officer Devon Pelletier: Officer Pelletier has completed the Bridge program and is appointed as a permanent full time police officer.

VOTE: Farrell makes a Motion to appoint Devon Pelletier as a full time permanent police officer; Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries.

3. FRCOG and FRTA Advisory Member Appointments: Ellen McKay was appointed to the FRCOG Advisory Board and Farrell was appointed as the alternate. Rebecca Torres was appointed to the Franklin County Co-op Inspection Program. Leonard Czerwonka was appointed as Emergency Management Director and Emergency Response Coordinator. Torres was appointed as the Franklin Regional Planning Board representative. Torres was appointed as the FRTA representative.

VOTE: Makepeace-O'Neil makes a Motion to appoint the following to FRCOG Council appointments, the Shutesbury representative council appointment Ellen McKay with Rita Farrell as alternate, the Franklin County Co-op Inspection Program with Rebecca Torres as the representative, the Emergency management Director and Emergency Response Coordinator with Leonard Czerwonka and the Franklin County Cooperative Inspections Program with Rebecca Torres as the representative; Farrell moves, Stocker seconds. Roll call vote: Farrell: aye, Stocker: aye, and Makepeace-O'Neil: aye; the motion carries.

VOTE: Farrell makes a Motion to appoint Rebecca Torres as the FRTA advisory member; Stocker seconds. Roll call vote: Farrell: aye, Stocker: aye, and Makepeace-O'Neil: aye; the motion carries.

4. LOL Event Request update for 9/10/23 Shutesbury Birthday Decade on the Common: Susie Mosher had a request that the Friends of the Historical Commission put up an information table at the birthday event. Mosher believes it could be a place for contact with town boards and getting information out to people. The SB agrees an information table is a good idea.

VOTE: Farrell makes a Motion that we approve amending our previous approval for the LOL, COA and Recreation Commissions event of 9/10/23 to include allowing other town committees and boards to have information available at that event; Stocker seconds. Roll call vote: Farrell: aye, Stocker: aye, and Makepeace-O'Neil: aye; the motion carries.

5. Town Administrator Updates – Library Trustee upcoming appointment, PFAS, Culvert, School Roof and Gasoline at Fire Department: The roof project has moved along very well this summer. There is some gutter work that will be completed Saturday. All the roof work has been completed. Air Barrier has been through the school buttoning up around windows and doors, making sure the school is prepared for winter. This was part of the Green Communities Grant. Work has been completed at the Fire Department and the Highway Department as well as the library. Tomorrow they will be in town hall tightening up all the windows and doors making sure they are tight and secure. The culvert project is in good shape. Tomorrow night ConCom will hold a meeting and they have received all the documentation they need to approve the Time of Year (“TOY”) restriction as well as the change in the culvert for the pipe size for the water bypass system. TA did learn that changes to the TOY restriction was voted in 21 but ConCom would like to vote it again in 23. They will begin working Tuesday after Labor Day weekend. Stocker asks about the old solar panels that used to be on SES roof? TA indicates the old panels were supposed to be disposed of. TA tried to save them but was convinced that they were old and was not worth keeping them. Tighe & Bond has issued another report regarding the Fire Department gasoline issue and the numbers are remaining at the same level and Tighe & Bond will be recommending a mitigation plan. Regarding PFAS we have 32 houses with filters in them. There is one home that is newly occupied that needs a filter installed. LWAC sent an email to the SB asking that the SB move forward with a repair to the dam and the repair request will need to go to Capital Planning. LWAC received Roots report and noted the material around the sluiceway has broken loose and it needs to be repaired. LWAC has gotten an estimate from Morris Root but at this point there is no new money allocated but there is some money left from past repairs that might be able to be used but TA will need to check with the accountant.

Farrell Motions to Adjourn (6:10 pm); Makepeace-O'Neil moves and Stocker seconds. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries.

Administrative Actions:

1. Appointment Letters

Documents and Other Items Used at the Meeting:

- 1.

Respectfully submitted,
Geneva Bickford,
Administrative Secretary

** A full version of the 8/29/23 SB meeting is available to view on the Town of Shutesbury's YouTube page at: <https://www.youtube.com/channel/UC4ajoOcJsNzf5DBgMTZgcJA>