

Shutesbury Select Board Meeting Minutes
July 26, 2022 Virtual Meeting Platform

Select Board members present: Rita Farrell/Chair, Melissa Makepeace-O'Neil, and Eric Stocker
Staff present: Becky Torres/Town Administrator; Linda Avis Scott/Administrative Secretary
Other Staff/Volunteers present: Mary Anne Antonellis/Library Director; Miriam DeFant/Conservation Commission

Farrell calls the meeting to order at 5:15pm and reviews the agenda.

Discussion Topics:

1. ARPA Request/Lot O-32 Wetland Delineation: Antonellis refers to the updated proposals from Fuss & O'Neill (with the addition of a partial, ~2 acres, wetland delineation for \$4,500) and the addition of wetland delineation and mapping of the whole parcel for \$6,500; Fuss & O'Neill recommends delineating and mapping the whole lot; additionally, a report for permitting is \$2,500 for a total of \$9,000.

- Makepeace-O'Neil moves and Stocker seconds a motion to approve an additional \$9,000 in ARPA funds for Lot O-32 wetland delineation, mapping and reporting by Fuss & O'Neill. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye and Farrell: aye; the motion carries.

At 5:20pm, Farrell leaves briefly; Makepeace-O'Neil chairs in the interim. Farrell returns at 5:22pm.

2. New Library MBLC Contract: Per Antonellis, the grant is for 75% of the eligible costs up to six million dollars; the plan is to award one million dollars for the design phase; the next award amount has yet to be determined. Antonellis: this is a standard contract; it is expected the Town will operate a certified library and that for twenty years the building must be used as a library. Torres: the applicant must have clear title to the property for 99 years. Farrell will sign the MBLC contract via DocuSign; the Standard Contract Form also needs to be signed.

- Makepeace-O'Neil moves and Stocker seconds a motion to execute the Standard Contract Form and the Mass Public Library Construction Program Agreement. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries.

At 5:26pm, Makepeace-O'Neil moves and Stocker seconds a motion to adjourn the meeting. Roll call vote: Makepeace-O'Neil: aye, Stocker: aye, and Farrell: aye; the motion carries.

Documents and Other Items Used at the Meeting:

1. Fuss & O'Neill Proposal for Environmental Services Amendment 02: Partial Wetland Delineation (~2 acre portion of Lot O-32)
2. Fuss & O'Neill Proposal for Environmental Services Amendment 02: Full Wetland Delineation (entire Lot O-32)
3. Standard Contract Form and the Mass Public Library Construction Program Agreement

Respectfully submitted,
Linda Avis Scott

Administrative Secretary