

Shutesbury Select Board Meeting Minutes
May 5, 2020 Virtual Meeting

Select Board members present: Melissa Makepeace-O'Neil/Chair, Elaine Puleo, and April Stein
Staff present: Becky Torres/Town Administrator; Linda Avis Scott/Administrative Secretary
Guests: Jim Hemingway/Finance Committee

Makepeace-O'Neil calls the virtual meeting to order at 6:36pm.

Discussion Topic:

1. Highway Department Personnel Action Form (PAF): Torres: Highway Superintendent Tim Hunting recommends the hiring of Will Stratford, experienced highway equipment operator, including the grader, to work 20-24 hours/week. Stein moves and Puleo seconds a motion for the Select Board to approve the hiring of Will Stratford as a part-time equipment operator for the Shutesbury Highway Department. Roll call vote: Stein: aye, Puleo: aye, and Makepeace-O'Neil: aye; the motion carries.

Unanticipated Topics:

1. Animal Inspector Appointment: Puleo moves and Stein seconds a motion to reappoint Nancy Long as the Animal Inspector for a term beginning 5.1.20 and ending 4.30.21. Stein: aye, Puleo: aye and Makepeace-O'Neil: aye; the motion carries.
2. 5.5.20 Meeting: Torres: the purpose of the meeting is to plan for annual town meeting; special legislation in process that may allow annual town meetings to be held outside of town boundaries. Torres has asked for a combination of virtual and in person to be considered. Puleo: is a hybrid possible, i.e., off site and Zoom; using the Northfield drive-in theatre is an idea; use of the UMass "clicker system" for voting could be a possibility. Stein asks if there are funds available to assist costs. Torres: not at this time. Torres to Puleo's question about residents' needs: the school is providing ongoing food assistance to a number of families in town; this service is funded through the USDA.

At 7:45pm, Puleo moves and Stein seconds a motion to adjourn the meeting. Roll call vote: Stein: aye, Puleo: aye, and Makepeace-O'Neil: aye.

Documents and Other Items Used at the Meeting:

1. Personnel Action Form for Will Stratford

Respectfully submitted,
Linda Avis Scott
Administrative Secretary