

Shutesbury Board of Selectmen Tuesday August 14, 2012 Meeting Minutes

Members present: Chairwoman Elaine Puleo and members Al Springer and April Stein.

Also Present: Town Administrator Rebecca Torres, Administrative Secretary Leslie Bracebridge recording.

Chairman Puleo opened the meeting at 6:30 P.M. at the Shutesbury Town Hall

Appointments

Police Chief Harding and Officer Soto:

- A contract has been created to offer part time Police Officer Jeffrey Soto a full time police officer position and to provide assistance for him to attend the full time police academy, as is required for full time officers and as discussed at the August 7, 2012 meeting.
- Officer Soto indicated that he is pleased with the terms of the contract and thanked the Select Board for offering him the opportunity to advance his education and offer him a full time position.
- Chief Harding expects that it will be a good opportunity for the town.

Selectmen unanimously voted to sign the contract and Officer Soto also signed the contract.

Selectmen unanimously voted to sign a letter requesting a waiver to begin serving as a fulltime officer before he has the opportunity to attend the full time academy.

At 7:05 PM Board of Health Chairman William Elliott and members Catherine Hilton, Arleen Read, and Kenneth Rotondi convened a meeting with the Board of Selectmen:

- A summary of resident Norene Pease' extensive experience in the public health field was circulated.

A motion was made and seconded to appoint Noreen Pease to fill the vacancy on the Board of Health in keeping with M.G.L. 41:11, created when Robert McCormick resigned: Springer – aye, Puleo - aye, Stein – aye, Rotondi - aye, Elliott – aye, Hilton – aye, Read –aye – Unanimous.

Topics

1. Space Needs: Survey for Departments, Committees and Boards:

- Becky will put together a cover letter which will include:
 - Surveys due back on September 25 in order to allow enough time to compile the returned data.
 - A reminder of the date of the October All Boards Meeting where survey results will be reviewed.
 - The surveys should be reviewed at department meetings so that the views of all department members are reported back in the surveys.
 - Distribution will be to all departments by various methods of town hall mailboxes, emailing, mailing, and TA reports as appropriate.

2. Letter of Intent to host a meter for solar generation facility with ALTRU:

- Becky reported the points made by the Energy Committee on their review of the letter of intent:
 - Every town is allowed 10 municipal credits.
 - It was first thought that no town properties are near enough to power lines for the town to connect a town solar farm. But, if the site does not have to be near the power lines, then municipal credits would be of value to the town.
 - The Committee gave Becky a list of follow-up review questions which might confirm the possibility of the town's properties for potential large scale solar sites that would make use of the solar credits.
 - Review the Letter of Intent with ALTRU consulting.
 - The Letter of Intent needs Town Counsel review.

3. I-Beam Contract

- Selectmen reviewed a contract to insulate the I-Beams at the Shutesbury Elementary School.

- Work will begin on August 20th and be completed by August 27th as school opens on August 29th.
- The I-Beams will be insulated from within the classrooms by pushing up the ceiling tiles for access.
- Energia was extremely thorough in evaluating the project in advance.

Selectmen unanimously agreed to sign a contract with Energia in the amount of \$13,575.00 for insulating the I-Beams at the Shutesbury Elementary School.

4. Stanec Contract:

- Stanec has been selected to conduct an H & H (Hydrologic & Hydraulic) study of the replacement culvert on Camel Brook as requested by the Federal Emergency Management Agency.

Selectmen unanimously voted to sign a contract with Stanec in the amount of \$2500.

5. Shutesbury Library:

- Becky followed up on a question from the library, “Why is the town is paying money to the Jones Library?”:
 - Town Accountant Gail Weiss has no record of ever sending payments to the Jones Library.
 - Shutesbury does not send money to the Jones Library.
 - Within the CWMARS (Central/Western Massachusetts Automated Resource Sharing) contract there is a small exchange of money (in the cents range) for interlibrary loans.
- The final draft of a letter to go out to people who made pledges toward a new library is not yet complete.
 - People will be offered to either leave their pledge in the account which would be for a specific project or to cancel their pledge.
 - That money does not come into the town’s general fund at all because it was pledged for a specific purpose.

6. Fall Special Town Meeting Date: On Tuesday, November 13, 2012 the Board of Selectmen will meet at 6 PM and break (if their work is not complete) at 7 PM for the fall special Town Meeting.

7. Police Academy Agreement: See vote to sign agreement under appointments above.

8. Trash Update/Toters:

- There is a problem with large trucks on Cooleyville Road due to a 5-ton bridge, Shore Drive and the Laurel Drives the year round and the steep gravel portion of Wendell Road in the winter.
 - The lake roads are narrow and there is not adequate space at the ends for the big trucks to turn around, so Allied has been using their pick-up truck that serves all of Western Massachusetts to transfer the Laurel Drives’ and Shore Drive’s trash out to the main roads.
 - At times there are vehicles and boats parked on the lake roads further complicating backing down Shore Drive and getting down the “Laurels”.
- Allied suggested that people bring their trash to locked barrels to be placed at the ends of the roads.
- The Recycling Committee reviewed the plan and couldn’t come up with a better idea so agreed to draft a letter to residents about the plan.
- Before the Recycling Committee drafted the letter, Allied delivered 10 bright blue toters to the Lake Wyola Association building property, and more toters to private property at the intersection of the Laurels and Wendell Road. The delivery of toters alerted residents before they received a letter of explanation and complaints started coming in.
- Lake Wyola Association (LWA) President David Green, Becky, and “Patrick” and “Aaron” from Allied attended the Saturday August 14 LWA Annual meeting to receive extensive feedback on the toter system:
 - Some people prefer to just pile the trash up on the pick-up day rather than use the toters.
 - Some people suggested a fenced area to put the trash into.
 - Some people preferred green toters to blue toters.
 - Some people who only come on the weekends like the concept of the locked toters.

- It was noted that North Laurel washed out a year ago, partially due to erosion caused by the big trash trucks going up and down the roads.
- It's hard for older people to carry their trash to the end of the roads.
- Some young people are already helping the older people.
- Someone who is allergic to bees felt that bees would gather near the toters.
- A concern was raised that some people will leave black bags instead of the yellow bags and if Allied doesn't take the black bags, animals will get into the bags and there will be a mess.
- The opinion of the meeting was to bring a pick-up truck out every week to pick up the trash.
- Duseau used to back down Shore Dr. (in a smaller truck.) Allied puts safety before backing down the narrow road where children could run out in front of the vehicle or property could be damaged.
- Allied did not fully understand the situation when they bid.
- People living on other private drives bring their trash to the public road.
- Patrick and Aaron will meet with their boss to brain storm.
- Shore Drive is about 1 mile long.
- Over the years different methods have been tried.
- The difficulty is that curbside service has been offered for so long, it has come to be expected on Shore Drive.
- Now that a safety issue has been highlighted, backing down the road has to be reversed.
- Becky will set up a meeting with LWA President and Shore Dr. resident David Green, the Recycling and Solid Waste Committee Chairman Meryl Mandell, Recycling and Solid Waste Coordinator Gary Bernhard and Allied Waste representatives.
- The Lake Wyola Advisory Committee will meet on the 4th Saturday, August 25 rather than the 3rd.
- People really appreciate getting their trash picked up.
- It was appreciated that 2 people from Allied Waste accompanied Becky to the Lake Wyola Association meeting on Aug.18.

Select Board Action Items

1. A 2013 Personnel Action Form (PAF) was not ready for signatures.
2. **Selectmen unanimously voted to appoint the list of election officers for the year ending 8/14/2013 as recommended by the Town Clerk and in keeping with M.G.L. 54§12.**
3. **Selectmen unanimously voted to approve the Council on Aging Grant/Allocation for FY 2013 in the total amount of \$3,500.**
4. See "Appointments" above for the unanimous roll call vote of the combined meetings of the members of the Board of Health and the Board of Selectmen electing Norene Pease to the Board of Health.
5. **Selectmen signed vendor warrants totaling \$124,525.04.**
6. **Selectmen signed payroll warrants totaling \$76,764.48.**
7. **The minutes of July 31 and August 3 and 7 were all unanimously accepted as written.**

The Select Board **adjourned at 7:47 P.M.**

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary