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**Final Meeting Minutes – Recycling and Solid Waste Sub-Committee (RSWC) –  
January 17, 2022**

**Attendees (virtual Zoom)** – Meryl Mandell (Chair), Gary Bernhard (Recycling Coordinator), Gail Fleischaker, Tim Logan

**From USA Waste & Recycling:**

Eric Frederickson, Director of Operations  
Kim Brodeur, Hatfield Site Manager

- 1 - The meeting was called to order at 10:15.
- 2 – The USA representatives introduced themselves and described their relative positions with the company.
- 3 - Action items from the January 14, 2022 subcommittee meeting were all completed.
- 4 – The USA reps offered the following responses to the interview questionnaire:

**A - Does your company service rural communities in Western Massachusetts?** Shutesbury is their only current municipal client in Western Massachusetts. However, they have several rural clients in Connecticut who utilize the automated systems.

**B - If so, what challenges do you encounter when servicing the rural communities?** There are no significant challenges. However, USA is focused on maintaining only automated systems in the future,

**C - We understand that service contracts are a partnership between the Contractor and the Town. What aspects of a successful working relationship does your team find most beneficial?** USA believes that good communication is the most important aspect.

**D - Does your company support pickup of trash bags at curbside?** In general no. However, if a customer has more than a full cart, they can use a PAYT bag and leave it beside the cart. A driver will empty the cart; then place the bag in the cart; and empty it again using the automatic loader. This applies to either recyclables or garbage. USA would like to have at least some minimum assumptions as to how often this might occur.

**E - Does your company provide pickup for dual stream recycling?** Yes. Recyclables would be placed in carts. Containers and fiber would alternate each week. The recyclables would be processed in a dual stream facility.

- 5 – Additional comments from USA:

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**A** - Meryl explained the process of putting out an RFP to potential providers. USA indicated that six weeks would be a very reasonable amount of time for them to respond to an RFP.

**B** - USA can provide various cart sizes: 32, 45, 68, and 96 gallons. In many of their rural towns the carts are kept at the end of the driveway rather than rolled back to the house after weekly pickup. This allows the customers to continue to drive or carry bags to the curb (and then place them in the cart).

**5** - Action items: there were no additional action items.

**6** - Meeting adjourned at 11am.