

Town of Shutesbury
Personnel Board Meeting Minutes
Tuesday May 21, 2019

Present: Anna Aaron, Peg Ross, Ralph Armstrong, Becky Torres (Town Administrator)

Board of Assessors: Leslie Bracebridge, Diane Jacoby, Stephen Schmidt, Ken Holmberg (Admin Assessor)

Absent: Melissa Makepeace-O'Neil, Jim Walton

Meeting called to order: 5.38 pm

The Personnel Board joined the Board of Assessors meeting in progress to learn more about the search for an Admin Assessor that will replace outgoing Ken Holmberg.

There was discussion mainly of the comparative advantages and disadvantages of filling the position with a contractor or with an employee.

Diane Jacoby, as a "guardian of the taxpayer," asked what an employee costs. Becky Torres said this was hard to quantify because a prospective employee might decline health insurance and we're not allowed to ask that ahead of time. Jacoby responded that she would like to see the numbers, at least on what an employee costs now.

Stephen Schmidt said that the as the Board of Assessors looks at the bid of a contractor, it will also look at the "bid" / cost of an employee.

Schmidt added that a consultant could start by July 1 and that it took just 4 hours to make the switch over in Leverett.

There was further discussion of the mechanics of the upcoming interview process for the Admin Assessor position.

The Board of Assessors thanked the Personnel Board for attending.

Meeting adjourned: 5.58pm

Minutes submitted by Anna Aaron