

**Personnel Board
Town of Shutesbury
May 16, 2022 (Virtual Zoom Meeting)**

Members present: Peg Ross, April Stein and George Arvanitis, also present: Becky Torres (Town Administrator) Absent: Melissa Makepeace-O'Neil and Melody Chartier

Meeting came to order at 6:33

1. Approved the minutes of April 4, 2022
2. Annual report review for Annual Town Meeting
 - a. Discussed COLA Calculation explanation
 - b. Reviewed and edited our presentation of the Market Alignment Analysis
 - c. Will upload the Market Alignment Analysis to Shutesbury.org for ATM
3. Hiring committees. Approved the following assignments:
 - a. Assigned April Stein to the Fire Chief
 - b. Assigned Peg Ross to the Highway Superintendent
4. Next meetings:

June 16, 2022, 6:30

Meeting adjourned at 7:21