

M.N. Spear Library Trustees Meeting

August 13, 2013

Members present – Michele Sedor, Michele Regan-Ladd, Kate Cell, Gail Fleischaker, Dale Houle

Absent – Karen Traub

Library Director – Mary Anne Antonellis

1. Approve previous minutes – Minutes were approved as amended.
2. Roof –specification for the roof have been put together by Mary Anne & Becky Torres. We are talking about replacing the entire south facing roof including the porch roof, it has to go out to bid because the cost will most likely be more than \$10,000. The 1902 on the roof appears to not have been original because on a post card from 1912 the “1902” on the roof is not there. The library is a town building that is the responsibility of the town for repairs.
3. Perpetual Calendar – Michele Sedor updated the perpetual calendar, which Kate will put on the Google Docs. Items on the calendar for July, August and September were reviewed,
 - Mary Anne working on ARIS report – data and participation from the current summer reading program.
 - September – begin work on long-range plan; review the by-laws at next meeting.
4. Reports/updates
 - Friday, Sept. 20- MN Spear will be on the Western Mass Library Advocates Small Library tour who has invited the MBLC and the MLS will be coming to see our little library.
 - Trustee Orientation with MBLC for new trustees or anyone else – Shelburne Falls Library on Sept. 19th. We need to register through the on-line link.
 - Trustees agreed to come help with a cleaning session at the library on the weekend of 9/14 at 1:00 – wash the floor, dust the shelves, wash the windows; bring our own cleaning supplies, old towels from home.
 - Janitor has not vacuumed once here this summer; he has maintained the composting toilet.

Meeting adjourned at 9:30 p.m.

Next meeting Tuesday, Sept. 10 at 7:30 p.m.

Next meeting agenda items

1. Roof
2. Review By-laws
3. Orientation on 19th, clean-up on 14th, and small library visit on Sept. 20th.

Respectfully submitted,

Michele Regan-Ladd
Secretary, Library Trustee