

'Minutes of Shutesbury Library Trustees

7PM on Monday, December 15, 2025

Present: Michele Regan-Ladd, Brad Foster, Pam Ososky, Elizabeth Murphy, Kate Cell, Mary Anne Antonellis (ex officio)

- Minutes for November meeting were approved as amended.
  - Roll call: Pam yes, Brad yes, Kate yes, Elizabeth yes, Michele yes
- Trustees reviewed and approved the annual report as amended.
  - Roll call: Pam yes, Brad yes, Kate yes, Elizabeth yes, Michele yes
- The Library Director updated Trustees on the plans to move into the new library.
  - We still need some items to be installed (e.g., lighting controls). Mary Anne is expecting that to happen on 12/16.
  - Solar panels are not yet connected to National Grid.
  - 10 – 15% of the shelving remains to be installed.
  - We have a Certificate of Occupancy but still need insurance issues to be finalized (new library building will be added to Town's policy).
  - Still have lots of landscaping work to do but must wait until spring.
  - Architect is responsible for final sign-off of substantial completion.
- Trustees discussed the meeting room policy for the new library.
  - At the next meeting, Trustees will review the [Library Bill of Rights](#).
  - For presentation at the next meeting, Michele and Kate will draft a Library Patron Policy.

Next meeting and agenda:

- Meeting tentatively scheduled for 7:30PM on Monday, January 22
- Agenda
  - Review and approve minutes and director's oral report
  - Review and approve patron policy
  - Affirm commitment to Library Bill of Rights
  - Review and approve meeting room policy

Respectfully submitted,

Kate Cell, Co-Chair of the Shutesbury Library Trustees