Trustees of the M.N. Spear Memorial Library
October 27, 2025 7:30pm, Zoom
Minutes

Members Present: Elizabeth Murphy, Pam Ososky, Michele Regan-Ladd;
Brad Foster, Kate Cell
Mary Anne Antonellis: Library Director

We will forgo approving meeting minutes because not everyone is here- no objection
We will review the minutes for three sessions in November.

Policy: meeting room may be close to final.

- Testing out having people post the meeting room happenings on the Calendar .
  If it is a matter of public record it is up to us.
- Cleaning deposits will only be for certain types of events.
- It should specify prohibiting the use of drugs, smoking and vaping.
- Not quite ready to formalize the parking yet. Mary Anne will be speaking with the
  highway dept. about parking parameters.
- The document can be amended later.
- We need a patron conduct policy.
- We want to keep the library as accessible as we have limited resources in town.
- We should wait and see about cleaning fee for private functions as it may not be all that
  frequent.
- Other libraries charge for workshops that collect money, Mary Anne doesn't want the fee
  to be a barrier, maybe $25/hr for Shutesbury resident, time including set up and clean
  up, with a minimum hour requirement.
- People will pay by check which goes into the revolving fund.
- We can expect to revisit the policy. We will continue conversation on this next month; no
  use of meeting room in the first month.

Discussion about having EV parking spaces: Generally trustees felt that it doesn't make sense
right now considering the limited number of spaces available and length of time it takes
someone to charge their car. We don't want to limit spaces for other patrons.

Other:
The SpearLibrary will need to be closed for 2-4 weeks before the new library opens.
We skipped updates about the Turkey Trot this meeting

Next Meeting:
Next meeting talk about budget and action plan for the upcoming year. Meeting scheduled for
Monday, November 24 at 7:30 p.m. (revised to 7:00 p.m. after the meeting)