

Trustees of the M.N. Spear Memorial Library  
February 13, 2023 7:30pm, on Zoom  
Minutes

- Members present: Michele Regan-Ladd, Brad Foster, Tim Logan, Melanie DeSilva, Kate Cell, Savanna Ouellette
- Mary Anne Antonellis: Library Director

Michele Regan-Ladd made an announcement that the meeting is being held via Zoom due to the pandemic.

November 22, 2022 meeting minutes approved unanimously. Michele-yes, Brad-yes, Melanie-yes, Savanna-yes, Tim-yes, Kate- yes.

December 2022 meeting minutes approved unanimously. Michele-yes, Brad-yes, Melanie-yes, Savanna-yes, Tim-yes, Kate- Yes.

Director's Report:

- Lot 032: UIC testing was done, and no hazardous materials were found at reportable levels. The DEP has closed the file. Eight soil borings and a ground water monitoring well were installed where the radio tower used to be. No soil samples had detectable levels of gasoline at the former radio tower. The ground water sample had reportable levels of gasoline. The DEP has listed the military as a responsible party, but they had initially disagreed that there are any reportable levels. However, with this follow-up testing the military cannot deny that there is some contamination. Four additional monitoring wells were installed and we're expecting results soon. The radio tower is far from where the library will be built and has no bearing on building of the library. The ANRAD: The mapping, survey, and paperwork has been done and the ORAD will be issued at the next conversation commission meeting at March 9<sup>th</sup> at 8pm. It is worth reiterating that there are no detectable levels of any contaminants where the library will be built. If the military needs to conduct remediation, because of where the library will be sited, the access to the back may not interfere with the library build and Mary Anne is hoping that if remediation is required that it will be done before we break ground.
- The Library is hosting Aaron Saunders, Shutesbury's new State Representative for office hours on the first Tuesday of each month from 12:30 to 1:30. Eleven people stopped in during his first visit on February 8<sup>th</sup>.
- The Library is partnering with the Council on Aging and the Shutesbury Recreation Committee to continue offering four free weekly fitness classes. The COA is contributing \$1,000 for the third quarter of FY23 and the Rec. Com. is contributing \$1,500 for the second half of FY23.
- The Friends of the Library executive committee is meeting at 7 pm on February 22<sup>nd</sup> on Zoom to talk about fundraising for the spring.
- Signing the Library Building Designer Contract is on the Selectboard agenda for tomorrow, Tuesday, February 14, 2023 at 5:45pm and then the contract will be signed at 6:15pm.

Library Building Committee:

- The committee has selected an architect unanimously- Oudens Ello Architects.
- This architecture firm has strengths that will be beneficial to our town, and they are more likely to fit our needs. They have experience with sites with high water tables and

with creating an energy efficient building. In choosing this firm, the committee reviewed proposals from different firms. Each architect has sub-contractors and the packages needed to be evaluated. Everything took longer than anticipated as the committee wanted to be thorough. There were negotiations over price as well. The MBLC will pay 75% of the cost of roof solar as long as it's part of the initial construction. The next step is for the architects and the library building committee to agree on a process for creating a preliminary schematic design which incorporates all the elements of the building program. There is likely to be an in-person public forum in April where the schematic design will be presented to the public and residents can provide feedback which will be incorporated as appropriate. At the end of the schematic design, a cost estimate is done. And then decisions are made based on the cost estimate. After the schematic design process is the design development process and then there's another cost estimate, and then construction documents are created and there's another cost estimate, and then it goes out to bid.

Next meeting: Monday, March 13, 7:30pm

Respectfully submitted by Melanie DeSilva, Secretary, Library Board of Trustees