

## Minutes, Board of Library Trustees, 12/19/2022

Present: Trustees Michele Regan-Ladd, Kate Cell (secretary), Brad Foster, Tim Logan, Savanna Ouellette (joined a few minutes late), Library Director Mary Anne Antonellis (MAA), Guests Dale Houle, and Mary Lou Conca

- Vote to approve annual report
  - Foster yes, Logan yes, Regan-Ladd yes, Cell yes (Ouellette not present for this vote)
  - Report is approved, though MAA will double-check figures for circulation of electronic materials
  - MAA will share annual report with Finance Committee
- Dale Houle
  - Appreciation from Dale for the work that went into the grant and building program
  - Appreciation of opportunity to join Library Building Committee (LBC)
  - Trustees appreciate Dale's service on the LBC
- Report from Library Building Committee
  - Met w/ 3 architectural firms (LLB, Johnson Roberts, Oudens Ello)
  - The principal of one firm (LLB) had COVID and it affected their presentation
  - All of the committee members felt other two firms gave solid presentations
  - Committee unanimously chose Oudens Ello
    - They are the team that did the design 10+ years ago
    - Though committee was unanimous, there were different reasons for support
    - Brad cited strength in working with sites, wetlands, etc. and strength in LEED work and energy efficient buildings
    - This decision is not publicly released/finalized until next LBC meeting
  - Next steps:
    - Becky and Mary Anne have followed up letting O/E know that they were first choice
      - Asked for fee proposal
      - Architects have subcontractors (civil engineer, structural engineers, landscape architects, electrical engineer, HVAC expert, etc.)
      - They will get proposals from subcontractors
      - They have received draft contract and their attorneys are reviewing
    - Mary Anne and Becky will review fee proposal
    - NB: We may not have a signed contract by Tuesday 12/27 because of holidays
  - Dale Houle notes:
    - Architects were ranked by RFPs according to committee rubric
    - Oudens Ello were far ahead
  - Tim Logan asks:
    - Have any of the Conservation Committee (ConComm) processes slowed down the LBC's work?
      - Brad Foster answers no
      - Mary Anne says it hasn't slowed down anything to do with the library building, but it has delayed environmental testing. This testing has now been done



- And would the Massachusetts Board of Library Commissioners pay for it—NO
- Brad notes that Library Building Committee remains focused on the library itself
  - E.g., archives are not planned as part of the building program
  - Officials change AND COSTS need to be added to the building program
- Dale notes that other people have ideas about what should go in the library
  - Signpost is a “lead paint bomb” and should not be allowed inside a building
- Mary Lou Conca says:
  - The signpost is “too far gone” to be refurbished
  - But the Historical Commission doesn’t want the signpost to be destroyed
- Michele Regan-Ladd notes that there is no historical room/collection in the new library building program
- Next meeting
  - February 13 at 7:30 PM via Zoom

Respectfully submitted,

Kate Cell