

Trustees of the M.N. Spear Memorial Library
October 24, 2022 7:30pm, on Zoom
Minutes

- Members present: Michele Regan-Ladd, Brad Foster, Tim Logan, Melanie DeSilva, Kate Cell, Savanna Ouellette
- Mary Anne Antonellis: Library Director

Kate Cell made an announcement that the meeting is being held via Zoom due to the pandemic.

5/5/22 minutes were re-approved unanimously- Michele-yes Brad-yes Tim-yes Melanie-yes Kate-yes Savanna-yes. The 8/29/22 minutes were re-approved unanimously- Michele-yes Brad-yes Tim-yes Melanie-yes Kate-yes Savanna-yes. 9/26/22 meeting minutes were approved unanimously- Michele-yes Brad-yes Tim-yes Melanie-yes Kate-yes Savanna-yes.

Director's Update:

- Family Fun Fair- October 16th at the SAC; huge success; it was like a festival; Lego and art tables; fire truck and rescue truck. Families are craving opportunities to gather and programming. This is why we're building this new library. Huge appreciation to Athletic Club for hosting and to the volunteers.
- Conservation Commission meeting was on October 13th. Abbreviated Notice of Resource Area Delineation (ANRAD) was started. An ANRAD is a process that confirms the wetland delineation for three years. Any work that's done in the next three years will be covered by the ANRAD. The commission voted on a third-party review of the wetland delineation, partly because it's hard to delineate wetlands during a drought. They have hired the third-party reviewer and scheduled a site visit. Our wetland scientist from O'Neil will be there. There will be a meeting on November 17th to complete the ANRAD. The Fuss and O'Neil environmental testing was permitted. DEP will approve Fuss and O'Neil's plan for testing. Regarding the radio tower testing, Fuss and O'Neil will schedule the work for around the tower and there's a plan to protect the wetlands that need to be driven over to get to the tower.
- Friends of the Library Annual meeting is this week, and it will be posted on the library webpage.

Building Committee:

- Has had 6 meetings mostly focused on selecting the owner's project manager (OPM). There were three candidates, and they were interviewed and ranked.
- The town will go into contract negotiations with Construction Monitoring Systems (principle- Neil Joyce)- the highest ranked OPM candidate. They have worked on the New Barrington, Hopkinton and Gloucester libraries. The OPM will send us a proposal, the town does research and each party negotiates on the scope of services and cost. Mary Anne has talked to other libraries about their OPM process and the MBLC, and references were checked. The goal is to have a contract put together and signed by the end of the month.

Mary Anne would like Trustees to approve the Library budget for the next fiscal year so it can be approved at FinComm's December meeting.

The MBLC grant reports are now posted on the library website.

Next meeting: Tuesday, November 22, 7:30pm

Respectfully submitted by Melanie DeSilva, Secretary, Library Board of Trustees