

Trustees of the M.N. Spear Memorial Library  
September 26, 2022 7:30pm, on Zoom  
Minutes

- Members present: Michele Regan-Ladd, Brad Foster, Tim Logan, Melanie DeSilva, Kate Cell, Savannah Ouellette
- Mary Anne Antonellis: Library Director
- Guests: Mike Vinskey

Kate Cell made an announcement that the meeting is being held via Zoom due to the pandemic.

- The meeting minutes from August are not ready for approval yet.
- Report from the Library Building Committee
  - Have met twice. They're doing the housekeeping of getting set-up.
  - Elaine Puleo elected chair; Penny Jacques elected clerk; a subcommittee was established which will review applications from OPMs and make recommendations.
  - First order of business at the next meeting will be to work on hiring an OPM.
  - OPM will be on-board, contract-signed by the end of October.
- Town has hired a firm called Fuss and O'Neil to work on further testing on lot 0-32 to meet requirements for reporting to the DEP. They're going to test for heavy metals. The garage had a floor drain and so there's some additional testing required. The three rounds of testing done have found nothing of concern on the portion of the parcel contiguous to Leverett Rd. Wetland delineation is done, and the conservation commission needs to permit further testing.
- Lot 032 is huge, and the portion needed for the construction of the library is quite small. We have not seen anything of concern yet with the construction site yet.
- MBLC has new grant reporting software and Mary Anne will be submitting monthly reports. Mary Anne has submitted the first report and the town has received the first payment from the MBLC.
- Trustee question: Are these monthly grant reports made public by the MBLC? Mary Anne will ask. If not, Mary Anne can make a webpage and post them publicly.
- The Trustees approved Mary Anne sending the text of the letter explaining the source of private funding of September 26, 2022, to the MBLC library construction project. Michele Regan-Ladd- yes; Brad Foster- yes Tim Logan- yes; Melanie DeSilva- yes; Kate Cell- yes; Savannah Ouellette- yes. Letter attached as part of these minutes.
- Director's Report: We'll going to review this month's Director's Report next month.
- Friends of the Library report: Planned Activities: A fundraising dinner- lasagna and dancing- is coming up on Friday; Election day bake sale (donations needed!); giving Tuesday; Soups and Stews Dinner in December; December Shutesbury Apparel Sale in December; 2023 Photo Calendar. Joanne Bernhard and Mary Anne are putting together a Friends event's manual. Friends Annual Meeting being planned.

Next meeting: Monday, October 24, 7:30pm

Documents discussed:  
September 26, 2022, letter to the MBLC

Respectfully submitted by Melanie DeSilva, Secretary, Library Board of Trustees