

Trustees of the M.N. Spear Memorial Library  
August 29, 2022 7:30pm, on Zoom  
Minutes

- Members present: Michele Regan-Ladd, Brad Foster, Tim Logan, Melanie DeSilva (for part of the meeting only), Kate Cell, Savannah Ouellette
- Mary Anne Antonellis: Library Director
- Guests: Carolyn Platt, Mike Vinskey, Lauren Stara

Michele Regan-Ladd made an announcement that the meeting is being held via Zoom due to the pandemic.

- Meeting minutes from Jul 12, 2022, were approved unanimously: Michele Regan-Ladd-yes, Brad Foster-yes, Tim Logan-yes, Melanie DeSilva-yes, Kate Cell- yes, Savannah Ouellette- yes
- The Building Committee Charge was reviewed. We're looking for committee members with certain core competencies as laid out in the charge.
- A rubric was created so each candidate could be rated in the same manner.
- Each Trustee received a packet of the applicants' letters of interest and the rubric, and read and gave a score to each applicant prior to this meeting.
- The town building committee charge says that a member of the building committee must be on the committee. Jeff Quackenbush is a retired architect on the building committee and is interested in being on the committee. It's likely he'll be appointed to the town building committee tomorrow night at the Selectboard meeting. Mary Anne recommends we hold a space for Jeff on the library building committee.
- Two Trustees have submitted letters of interest and they will be considered last and will be asked to leave the meeting during discussion and ranking.
- Melanie lost Wi-Fi. While waiting to see if they could get back on, Tim gave a Friends of the Library update. Friends are looking into some fundraising opportunities through Stop and Shop. There may also be possibilities through Target. Guest Carolyn Platt mentioned that she has a hard time getting update from the Friends and Tim suggested she reach out to Susie Mosher to get on the mailing list.
- Candidate's name and ranking recorded in alphabetical order:
  - Stephen Dalmus: Brad: 5; Kate: 5; Michele: 4; Savanna: 4; Tim: 5 (total score: 21)
  - Cheryl Haiden: Brad: 1; Kate: 3, Michele: 3; Savanna: 4; Tim: 0 (total score: 11)
  - Dale Houle: Brad: 4; Kate: 6, Michele: 6; Savanna: 5; Tim: 5 (total score: 26)
  - Penny Jacques: Brad: 5; Kate: 5, Michele: 6; Savanna: 6; Tim:2 (total score: 24)
  - Molly Moss: Brad: 6; Kate: 6, Michele: 6; Savanna: 6; Tim:5 (total score: 29)
  - Elaine Puleo: Brad: 6; Kate: 6, Michele: 6; Savanna: 5; Tim:4 (total score: 27)

- Sharon Raymond: Brad: 0; Kate: 0, Michele: 0; Savanna: 2; Tim: 0 total score: 2)
- Mike Vinskey: Brad: 0; Kate: 2, Michele: 1; Savanna: 2; Tim:1 (total score: 6)
- Kate Cell (Kate was asked to leave the meeting): Brad: 6; Michele: 6; Savanna: 6; Tim:5 (total score: 23)
- Brad Foster (Brad was asked to leave the meeting): Kate: 6; Michele: 6; Savanna: 6; Tim:6 (total score: 24)
- Kate Cell withdrew her candidacy in favor of Brad Foster.
- After review of the charge and discussion, the Trustees voted unanimously to recommend the following people to the Selectboard for them to review and make the final selection on the members of the building committee (Kate: Yes; Tim: Yes; Michele: Yes: Savannah: Yes; Brad: Yes):
  - Brad Foster
  - Molly Moss
  - Penny Jacques
  - Elaine Puleo
  - Dale Houle
  - Stephen Dalmus
- Mary Anne update: Submitted the ARIS forms (Annual Report Information Survey); financial report is almost complete. The vendor that provides state reporting forms has had a ransomware attack. We're waiting for a wetland delineation for lot 032 and then the conservation commission will have to permit the work.

Next meeting: Monday, September 26, 2022 at 7:30-9pm

Documents discussed:  
 Building Committee Charge  
 Building Committee Charge rubric

Respectfully submitted by Melanie DeSilva, Secretary, Library Board of Trustees