

Trustees of the M.N. Spear Memorial Library
July 12, 2022 7:30pm, on Zoom
Minutes

- Members present: Michele Regan-Ladd, Brad Foster, Tim Logan, Melanie DeSilva, Kate Cell
- Mary Anne Antonellis: Library Director
- Guests: Carolyn Platt

Michele Regan-Ladd made an announcement that the meeting is being held via Zoom due to the pandemic.

- Meeting minutes from May 11, 2022 were approved unanimously: Michele Regan-Ladd-yes, Brad Foster-yes, Tim Logan-yes, Melanie DeSilva-yes, Kate Cell- yes
- Library Director Report:
 - There was a concert fundraiser recently. It was successful- over 100 people attended.
 - The Library hosted a puppet show this month with over 40 people.
 - Cynthia is on medical leave for 6-10 weeks and another sub is having some health issues. So two additional subs have been added to the rotation.
 - Certified copies of the town meeting and election votes and were sent to MBLC and the contract will be signed and returned to the MBLC soon.
 - An additional quote was solicited from a 4th licensed site professional. The Selectboard will vote on funding additional site testing on lot 032 next week and a licensed site professional will be chosen.
- Officer's Election:
 - Secretary elected: Melanie DeSilva. Roll call vote: Michele Regan-Ladd- yes, Brad Foster- yes, Tim Logan- yes, Kate Cell- yes
 - Co-chairs elected: Michele Regan-Ladd, Kate Cell. Roll call vote: Brad Foster- yes, Tim Logan- yes, Melanie DeSilva- yes, Kate Cell- yes
 - Friends liaison elected: Tim Logan. Roll call vote: Michele Regan-Ladd- yes, Brad Foster- yes, Melanie DeSilva- yes, Kate Cell- yes
 - Treasurer elected: Brad Foster. Roll call vote: Michele Regan-Ladd- yes, Tim Logan- yes, Melanie DeSilva- yes, Kate Cell- yes
- Building Committee charge
 - Process: Library Trustees will review and vote on the charge document, the Select Board will approve it, letters of interest will be submitted, and the Library Board of Trustees will make recommendations to the Selectboard as to the composition of the committee.
 - There will be a building committee and there could also be sub-committees.
 - It's proper for the Library Director to be a voting member of the committee.

- The charge document was discussed, edited, voted on, and approved. Roll call vote: Michele Regan-Ladd- yes, Brad Foster- yes, Tim Logan- yes, Melanie DeSilva- yes, Kate Cell- yes
- Mary Anne will submit the building committee charge document to the Selectboard for review and approval on July 19th.
- The call for letters of interest will be sent out through NextDoor and Town Announce. The deadline will be August 18th assuming the Selectboard agrees. The Library Board of Trustees will review letters starting at our next meeting.
- Working group established to create a rubric to evaluate letters of interest.

Next meeting: Monday, August 29 at 7:30-9pm

Documents discussed:
Building Committee Charge

Respectfully submitted by Melanie DeSilva, Secretary, Library Board of Trustees