

Trustees of the M.N. Spear Memorial Library  
January 26, 2022, 7:30pm, on Zoom  
Minutes

- Members present: Kate Cell, Michele Regan-Ladd, Tim Logan, Brad Foster, Savannah Ouellette, Melanie DeSilva
- Mary Anne Antonellis: Library Director

Mary Anne made an announcement that the meeting is being held via Zoom due to the pandemic.

- December 13th meeting minutes approved unanimously.
- Annual Report- fiscal year 2020-2021
  - We made some minor formatting edits to the document
  - Approved unanimously.
    - Brad Foster- yes
    - Tim Logan- yes
    - Savannah Ouellette- yes
    - Melanie DeSilva- yes
    - Kate Cell- yes
    - Michele Regan-Ladd- yes
- Collection Development Policy
  - Mary Anne researched collection development policies to develop our own collection development policy.
  - This policy needs to stand the test of time with future library directors and balance the responsibilities of the library director and Trustee.
  - Reconsideration policy: this is mostly relevant for people who want to challenge items being in the collection but could include those who want item added.
  - The MBLC wants libraries to have a collection policy.
  - We added that the collection development policy will be reviewed every five years in line with the long-range plan.
  - We added the Freedom to View statement from the ALA
  - Collection policy approved unanimously:
    - Brad Foster- yes
    - Tim Logan- yes
    - Savannah Ouellette- yes
    - Melanie DeSilva- yes
    - Kate Cell- yes
    - Michele Regan-Ladd- yes
- MBLC visit on February 11
  - Brad, Michele, and Kate will attend the meeting in person.
- Friends of the Library:
  - Planning Committee is going well. Private funds are available for mailings.
  - Fundraising Committee is just getting underway.
- Mary Anne is meeting with the architect from the design team in the first week of February.

- Mary Anne is researching what percentage of recent Massachusetts library building projects have used privately funds, and what percentage of these projects have been funded with private funds.
- Fundraising efforts already planned for April
  - Bach to the Future fundraiser- organized by Kate Cell
  - April 6- Library Giving Day

Documents discussed at the meeting:

- Annual Report
- Collection Development Policy

Next meeting: Tuesday, February 15, 7:30pm

Respectfully submitted by Melanie DeSilva, Secretary, Library Board of Trustees