

Minutes
Trustees of the M.N. Spear Memorial Library
January 27, 2020

Attending: Director: Mary Anne Antonellis. Chair: Michele Regan-Ladd, Brad Foster, Savanna Ouellette, Michele Cunningham, Jaime Donta

Absent: Kate Cell

October Minutes approved unanimously.

November Minutes approved unanimously.

December Director Report approved unanimously (No December Minutes – no quorum))

Two trustee terms are up this spring: Jaime Donta and Savanna Ouellette. Jaime is going to step down. Savanna would like to do another term. Considering some options for new Trustee to replace Jaime

Update from Mary Anne on MPLCP Focus Group Meeting –Still 17 projects on the waiting list. There will be another bond issued by legislature. Advocating for increasing the spending cap and the bond. Monterey just built a library \$3.4 million project. Erving library project \$5.5 million.

Talk of a pilot project for small core libraries. Possibly will be announced in July 2021. Still an idea at this juncture. If yes, state is likely to mandate sustainable construction. Costs have increased substantially (nearly tripled) since Sunderland built its library 14 years ago.

Board of Library Commission would like to restructure the whole system of grants and are considering different options and instead of funding 30 will fund a smaller number. We have raised \$420,600 so far and look forward to raising \$500,000 total by this time next year.

Capital Planning Tuesday, February 11, 2020 6:00. Brad and Michele Regan Ladd will attend with Mary Anne who already submitted the form so we are on their agenda. Either Kate or Savanna will also attend.

Librarian Job Description Update: Becky and Mary Anne will look at some other Town Librarian job descriptions that describe responsibilities. Very efficient programming, amazing fund raising, high circulation and lots of grant funded programs all due to Mary Anne's efforts!. Goal to get this on the agenda for Town Meeting.

Friends update 2019 Friends raised \$26,000 for new library fund and \$15,000 for the general fund which is largely due to Mary Anne's direction. Nine people actively serving on the Friends executive board.

Town Meeting Last Saturday in April 4/25/20.

Next Meeting: 2/24/20 at Town Hall – 7:30

Agenda:

Approvals

Librarian Job Description

Director Report

Survey Results

Savanna's report from Records Committee

Director Report January 2020

M.N. Spear Memorial Library
10 Cooleyville Road
Shutesbury, MA 01072
Mary Anne Antonellis, Director
Director Report

January 24, 2020

Circulation – mid-year report

July 1, 2019 – December 31, 2020 Physical items at the Library: 19,325 Overdrive: 2,259, Hoopla: 84, Kanopy: 123 Total: 21,791	July 1, 2018 – December 31, 2019 Physical items: 16979 Overdrive: 1811, Kanopy: 20, Total: 18810 2,909 increase, 15.45 percent.
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Circulation increase: **2,909 or 15.45 percent.**

A large portion of this increase is attributable to auto-renewal. CWMARS is seeing 14 percent increases overall.

New Library Savings

Funds raised by the Friends of the Library: \$199,174.08

Barr Ashcroft account: \$13,850.02

Town-held new library donations account: \$4,887.24

Privately raised funds total: \$217,911.34

Funds appropriated by Annual Town Meeting since 2007: \$202,700.00

Total funds saved: \$420,611.34

Friends of the Library News

Giving Tuesday and year-end fund drive

Friends have received 95 donors gave \$9,185. This is \$1,000 more than the same time period last year.

Coming up in the spring

Spring Spruce-Ups

Library Giving Day is planned for Thursday, April 23rd.

A tag sale – end of May or early June

Meetings

Statewide

MPLCP Survey Focus Group

Monday, January 27th, 10 am, South Hadley

We will be discussing feedback about the MPLCP and possible changes to future grant rounds.

Library Ecosystem Study Committee

Thursday, January 30, 10 am, in Marlborough

Shutesbury

Capital Planning, Tuesday, February 11th, 6 pm