

Library Building Committee: Mary Anne Antonellis, Stephen Dallmus, Brad Foster, Dale Houle, Penny Jaques, Molly Moss, Elaine Puleo, Jeff Quackenbush
CMS-OPM: Roger Hoyt, Neil Joyce MBLC: Heather Backman, Andrea Bono-Bunker

Meeting Opened at 7:01 p.m.

Public Comment None

Review and approve minutes of October 23 meeting

Dale moved to approve the minutes as corrected. Puleo seconded.

Roll Call Vote: Antonellis - aye, Dallmus -aye, Foster - aye, Houle - aye, Jaques - aye, Puleo - aye, Quackenbush - aye

Construction update

Hoyt provided a update: Light fixtures, carpet complete, glass wall for study teens room, staff office are substantially complete. The crew intends to work on Saturday. The driveway will be paved next week.

Well water sample passed testing.

Leach field almost done - last of top soil being added. Hydroseeding & sod soon.

We should be ready for the Certificate of Occupancy next week.

Puleo: Has the issue with lighting in reading area been resolved? Hoyt: Not yet, some fixtures did not fit.

Jaques: Can paving be done in cold? Joyce: Yes, esp. since binder layer is in place.

Update on solar: Panels work, paperwork must be submitted to get meter installed.

Shelving is scheduled to arrive close to Thanksgiving

Joyce provided a budget update:

Spent additional \$615K last month. This includes \$650L to Construction Dynamics , \$18K for window treatment, \$15Kto CMS. \$2.7K to OTO for radon tests

Total spent: \$7.1 million of \$8.9 million. \$400K contingency is available. 79% of budget spent

Foster: When will we have paid out everything? Joyce: It will be 6+ months until last bill is paid.

Puleo: Some Landscaping will need to be done in spring.

Money will be retained for replacement of lawn. Landscape contractor will have to come back to re-rake and re-seed in spring.

Quackenbush: Several change orders are still in the works.

Joyce thinks everything is line.

Puleo Asked about roadside Shutesbury Public Library. It has been raised so that it can be seen. There are bolts in the back that hold letters in place. Bolts were modified so the letters could not be removed. Estimate of \$5K to put a back on sign. Dallmus recommends leaving as is and suggests adding shrubs behind sign.

Discussion of roll up generator

Quote for roll up generator: \$63K delivered, ineligible cost,
Electrical Engineer Bala spec'd generator brand and size.

Houle: What would we do with it when not in use? Where would it be stored?

Storage: Eventually small shed for snow blower, generator, etc.

Houle will check into Fire Dept generators. The discussion will be continued.

Discussion of library opening

Grand opening - Jan 10 is tentative date

10 am – general public with ribbon cutting, speeches, and refreshments

2 pm – kids opening with kid-friendly activities

5 pm – teens with food and games

Cutting ribbon at 10 am then go inside for speeches

Soft Opening – December 8 with 1st program

Book Brigade - 200 people will line streets to pass books.

Discussed moving children's collection. Passing large picture books first.

Unanticipated other business

3rd Annual Road Town Turkey Trot was held on Nov 22. We raised close to \$20K, with \$10K in sponsorships. 162 runners/walkers participated.

Finishing Touches Campaign has raised over \$18K.

Giving Tuesday is on December 2.

The Friends of MN Spear Memorial Library must change its name to correspond to the name of the Shutesbury Public Library. We will hold sneak peek for Friends to encourage a large turnout for the vote. This is tentatively planned for 1st week in December.

Next Meeting: December 18, 7 PM in new Library

Foster made a motion to adjourn. Antonellis seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss aye, Puleo-aye, Quackenbush-aye

Meeting adjourned 8:15 pm