

## Shutesbury Library Building Committee

8 February 2024

Library Building Committee Present: Mary Anne Antonellis, Stephen Dallmus, Dale Houle, Penny Jaques, Elaine Puleo, Jeff Quackenbush Absent: Brad Foster, Molly Moss

Roger Hoyt & Neil Joyce (CMS-OPM), Dominik Wit & Porpla Kittisapkajon. (OEA), Andrea Bonobunker & Heather Backman (MBLC)

Town Boards Represented:

Board of Health: Catherine Hilton, Fire Department: Lenny Czerwonka, Highway Department: Stephen Sullivan, Town Administrator: Becky Torres, Zoning Board of Appeals: Jon Thompson

Public: Leslie Luchonock, Jill Marland

Meeting Opened at 1:06 p.m.

This meeting was scheduled to discuss the current architectural and site plans with town departments and boards. Introductions were made. The Planning Board had no concerns with the current plans and members chose not to attend.

Wit showed a site plan which overlaid an earlier iteration of the Limit of Work and building location onto the current plan. In the current plan the building has a smaller footprint, is located closed Leverett Road, the pavilion has been removed, and the driveway entrance has moved to East edge of property. The parking area includes 10 parking spaces plus 2 ADA spaces, with excess parking along West side of entrance road. The entrance road and turnaround were designed for access by fire department vehicles. It allows the Town's current large firetruck to navigate the turnaround and for two vehicles to be on site at one time. Czerwonka requested a hard copy of the driveway configuration.

All construction is outside 25' wetland buffer. Impacts to the 50' & 100' buffers are addressed in the Notice of Intent which is under review by the Conservation Commission.

Building Interior: The design allows good sight lines for staff into all parts of library and views of all 5 exits. Interior sliding doors are glazed to allow views throughout. When the Meeting Room is in use while the Library is closed, a security panel that separates the Lobby & Community Room from the rest of the library can be closed.

Exterior: The building is sided with slate shingles with has Alaskan yellow cedar accents and has a standing seam metal roof with photovoltaics on East and West sides. There is lots of glass to allow natural light.

Exterior View of Library Entry: Wit emphasized that all landscaping is with native plants.

Interior Views of Library Meeting Room, Adult Room and Children's Room were shown.

Project Schedule: Bids in April, start of construction in June, completion in mid-to-late summer of 2025.

## **Fire Department**

Fire Chief Lenny Czerwonka asked: What is the distance from the drop off curb to front door?

Wit: approx. 50-60 ft.

Czerwonka: What is percentage of roof covered by solar panels? Wit estimated 60-70%.

Czerwonka believes code states that if greater than 33% of roof is covered with panels that the building must have a sprinkler system. Wit: By reducing the footprint to less than 5,000 sf, the requirement for a sprinkler system was eliminated. He will check with code specialists on the question of percentage of solar panels covering roof.

Czerwonka asked how many smoke detectors will be installed. Wit will get back to him.

Czerwonka asked the length of building. Wit: 150' Length by 28.5' Width

Czerwonka asked the length of driveway. Wit: Roughly 250' from Leverett Road. Czerwonka commented that the shorter drive is better.

Puleo asked if Czerwonka was satisfied with fire truck access. Czerwonka: Yes.

## **Board of Health**

Board of Health Chair Catherine Hilton: The Board of Health agent is prepared to issue a permit for septic system. Hilton asked that once the septic installer is selected that the name of the company be provided to the BOH. She noted that , as the license goes to installer, most of the fee is not waived.

Hilton asked Wit: Why is a tight tank required? Wit: The tight tank is proposed because wastewater from floor drains and the janitor's closet mop receptor are a concern for the septic system.

Hilton stated that the BOH does not permit wells for public water sources, but rather DEP does this. She also noted that the town has a contract for the school well for testing.

## **Highway Department**

Highway Superintendent Stephen Sullivan commented that removing the granite curb from the drive and parking area will make it easier to plow. Wit noted that there will be concrete curbs in some portions of the drive.

Puleo confirmed with Sullivan that the Highway Department will prepare the site to allow the drilling rig to access the location for the well. This will include removing a small number of trees. Sullivan and Torres reiterated that the path for the drilling rig must be reinforced. The well site is Included within Limit of Work for the Notice of Intent under review by the Conservation Commission.

Torres: Asked about landscape mowing impact on Highway Department staff. Response: The site will be landscaped with native plants and there will be little traditional lawn. The field will likely be mowed only once a year. Thus, it should not be a big maintenance burden for the Highway Department.

## **Zoning Board of Appeals**

ZBA Member Jon Thompson has no ZBA concerns. He did express concern about the lack of a monitored fire alarm system. Antonellis: We will look into the cost of this.

Thompson was also concerned about the lack of battery storage for the solar array.

## **Police Department**

Police Chief Kristen Burgess was unable to attend. An outstanding question for Police is the location of a 'point of refuge'. This is a designated outside location where people will be directed to meet in the event of an emergency. The Police Chief needs to weigh in on the location. It must meet ADA requirements and has lighting implications. Antonellis will invite Burgess to come to the next Library Building Design Subcommittee meeting.

Per discussion with Burgess, Antonellis reported that with the reduced building size, one panic button at the circulation desk is sufficient. Exterior cameras will be installed on the East and West sides of the building.

Antonellis made a motion to adjourn. Houle seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Houle-aye, Jaques-aye, Puleo-aye, Quackenbush-aye

Meeting adjourned at 1:40 p.m.