

Shutesbury Library Building Committee Minutes

Tuesday October 11, 2022

Present

SLBC Members: Mary Anne Antonellis, Elaine Puleo, Brad Foster, Stephen Dallmus, Dale Houle, Molly Moss, Jeff Quackenbush

MBLC Representative: Lauren Stara

Guest: Mike Vinskey

Absent-SLBC Member: Penny Jaques

Meeting opened at 7:02

Public Comments Elaine noted we had no guests. We discussed whether or not to continue with that on the agenda. Consensus was to keep it as first on the agenda but adjusting the amount of time (allowing up to 10 minutes) as needed.

Two Housekeeping Items We have an email address for messages to our committee. We discussed whether to send all messages received to all; we agreed to do so. Elaine to continue to be spokesperson.

We received a message from Mike Vinskey; it will be put on agenda for next meeting (next week).

Minutes of September 20 Corrections: fix truncation of Moss's name; add Dallmus to OPM subcommittee.

Dallmus made a motion to accept minutes as amended; Quackenbush seconded.

Antonellis-aye; Dallmus-aye; Houle-aye; Foster-aye; Moss-aye; Quackenbush-aye; Puleo-aye.

Update on OPM by Antonellis We had two information sessions; three firms participated. Qualification submissions are due this Thursday (10/13) at 3PM. OPM Selection Subcommittee will meet on Saturday (10/15) at 10am to decide which candidates to invite for interviews. Interviews are scheduled for October 17, 18, and 19; the OPM subcommittee will decide which dates and times to use. OMB members should pick up hard copy in advance.

Conservation Commission is meeting by Zoom on Thursday, October 13, with separate discussions of Lot O32 at 7:30 and 7:45pm.

Review of Building Specifications by Antonellis The Library Building Program is instructions for the architect on the specifications of what we want. Antonellis reviewed many details of the Library Building Program. The LBP is available on the library's website.

Quackenbush: Is the Building Program locked in place, or is there flexibility? Stara: because this is a pilot project, there is more flexibility this time, things can be changed in consultation with MBLC.

Dallmus: Is mobile shelving covered under the State grant? Will the tall shelves be mobile?

Stara: mobile shelves cannot be more than 5' high; shelving therefore can't be as dense as 7'

high shelves; library design is trending toward this (lower) height anyway, for better sightlines and more flexibility. Not all the collection will be on 5' high mobile shelving. Mobile shelving will be used in the center sections; taller, fixed shelving can be placed outside of that. Mobile shelving and mobile service desks are covered under the grant.

Liaison with Other Committees A reminder: Houle is liaison to Selectboard; Foster to the Trustees; Jaques to Conservation Committee and Friends of Library; Puleo is public relations.

Friends of the Library – Fundraisers for Library by Antonellis

Friends are working on a Shutesbury calendar for end of year. There will be an election day bake sale. Shutesbury apparel will be for sale; Florence Bank "customers choice" voting has started. Giving Tuesday is on the Tuesday after Thanksgiving. There will be a dinner at the AC on 1st Friday in December (12/2) during the holiday market. The Friends just had lasagna fundraising dinner on September 30th.

Library Director Report by Antonellis I have been spending a lot of time on Lot O32, helping the town expedite testing. Wetlands have been delineated. Town filed a Request for Determination of Applicability (RDA); this is on the agenda on Conservation Committee on Thursday. More testing was needed because last summer reportable levels of gasoline chemicals were measured where the old radio tower used to be (at Bore 9). The Army Corp of Engineers disagreed that there was a problem; the Town wanted to see if there are enough volatile substances to be dealt with. The floor drain at the old garage would also be tested. Because of the wetlands that must be driven over to get to Bore 9, the town also must get the RDA permit to drive drill rig through some small wetlands.

Puleo asked if there was any more business; with none, we moved to adjourn.

Dallmus made a motion to adjourn; Antonellis seconded.

Foster-aye; Antonellis-aye; ; Quackenbush-aye ; Dallmus-aye; Moss-aye; Houle-aye; Puleo-aye.

Meeting adjourned 8:06

Next scheduled meeting date: Tuesday, October 18, 7pm.

Minutes submitted by Brad Foster