

**Fire Chief Study Committee  
Minutes 1/12/22  
Virtual Zoom Meeting**

Meeting began at 6:08 pm

Present: April Stein, Elaine Puleo, Jim Walton, Kristen Burgess, Walter Tibbetts  
Also Present: Becky Torres, TA; Gary Rehoroka, Mike Vinski, Mark Foster

- Public Comment:
  - Gary commented that he appreciated the meeting time at 6 pm. More convenient for people who are working
- Approved minutes from 1/5/22, with one small change
- Approved the Summary of the Committee's work through 12/29. Will be posted on the town website.
- Job Descriptions from the town of Leverett and other local Franklin County towns will be given to the committee members by Becky. Walter reported the Leverett Fire Department is making changes in their structure and don't have the updated Job Descriptions
- Interview with current Fire Fighters:
  - Jim and Kristen shared their questions with the committee
  - Plan is for them to meet in person on 1/13/22, during the Fire Department weekly training
  - Jim and Kristen will meet individually with Fire Department members. The responses will be synthesized and shared with the committee at our next meeting
  - Fire Fighters can have their responses be anonymous if they choose.
- The committee will review the responses from Fire Fighters at our next meeting. Also need job descriptions for local Fire Chief for next meeting.
- Becky will put announcement on Town Announce advertising the Public Forum. Also asking people to submit questions/concerns, etc by 1/25/22.

Next Meetings: 1/19/22 @ 10 am  
1/26/22 @ 10 am  
1/26/22 @ 6 pm for Public Forum

Adjourned at 6:28 pm