

**Shutesbury Finance Committee Meeting Minutes**  
**Tuesday, September 03, 2013, Town Hall**

**Members Present:** Eric Stocker, Gary Hirshfield, Al Hanson, Lori Tuominen, George Arvanitis and Weezie Houle **Members Absent:** Rus Wilson **Visitors Present:** Becky Torres

1. Meeting Called to order at 7:10pm
2. Approve the minutes of August 15, 2013 as amended.
3. Discussion of what projects are appropriate uses of CPC funding.
4. Reviewed the Expense and Revolving Accounts Report of 9/4/13. Everything is looking appropriate.
5. Discussion about SRECS, the financing for solar panels and the town installing more solar panels.
6. Upcoming Finance Committee meeting dates and Department Head presentations of FY15 budget.
  - Oct 1: Draft letter to Dept. Heads
  - Oct 29: Hwy
  - November 12: Fire
  - Dec 10: Police
  - Jan 7: School (w/Select Board)
  - Jan 21: Financial Team
  - Feb 4: Library Mtg.
  - Feb 18: Personnel Board / Other
  - Mar 4: Capital Planning
  - Mar 18: School, Part 2
  - Apr 1: Regular Mtg.
  - Apr 15: Final Budget, Warrant voting
  - Apr 29: Town Meeting presentation prep
  - May 3 (Annual Town Meeting)
7. The All Boards meeting isn't planned yet.
8. Write out simple schedule to include in Our Town.
9. Looked over the list of links Eric emailed all of us to decide what to include on our website.
10. Discuss what links and pdfs we are going to post on our website:
  - a. Finance Committee Handbook
  - b. Cherry Sheet Manual
  - c. Costing Municipal Services
  - d. Finance Glossary
  - e. Financial Management
  - f. Public Record Retention

11. No Reports:

- a. Rus Wilson – Capital Planning and Co-chair
- b. Weezie Houle – School Committee
- c. Al Hanson – CPC
- d. Gary Hirshfield – Capital Planning
- e. Lori Tuominen – Co-chair
- f. George Arvanitis – Personnel

12. Next meeting is Tuesday, October 1st, 2013, 7pm

13. Meeting adjourned at 9:15pm.