

**Shutesbury Finance Committee Minutes**  
**Tuesday, February 21, 2012, 7pm, Town Hall**

**Members Present:** Eric Stocker, Weezie Houle, Rus Wilson, Gary Hirshfield and Al Hanson; **Members Absent:** George Arvanitis; **Visitors Present:** Becky Torres

- 1) Meeting called to order at 7:08pm.
- 2) Approve minutes of February 7, 2012.
- 3) Ellen McKay
  - a) Last week Ellen's printer died and she had to get a new one. There was money in the computer account.
  - b) Ellen has ordered a EFT check reader which automatically registers the funds as deposited and Ellen retains the checks. She has to keep the checks up to a month or two. She needs a secure place to keep them, like a safe. She is going to look into buying one out of her existing funds.
  - c) She would like to put an Article on the Town Meeting Warrant: To see if the Town will charge for each written demand issued by the collector a fee of \$10 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws, Chapter 60, Section 15, effective as of July 1, 2012.
- 4) Review of Draft FY13 budget
  - a) Regional assessment has gone down from the first numbers we saw. The final increase is 2.14% instead of 2.72% they originally stated.
- 5) Review Expense Report – Everything looks good at this point.
- 6) Committee Reports
  - a) CPA – Allen Hanson – Request for information. The CPC has 2 requests for funding. The West School House was funded last Town Meeting. The reason for reconsidering this project again is due to bids coming in higher than the funds appropriated at last town meeting and painting wasn't in the original bid. Sirius, who owns the East School House, has requested some funds to repair the building. The CPA allows for funds to go to private buildings.
  - b) Personnel – George Arvanitis – none
  - c) School Committee – Weezie Houle – none
  - d) Capital Planning – Rus Wilson – none
  - e) Library Fundraising Committee – George Arvanitis – none
  - f) Educational Study Committee – Eric Stocker– The local committee has joined the other Regional School District Planning Committees in submitting a grant proposal for the evaluation of the options.
- 7) Future agenda items:
  - a) IT backups
  - b) Assessors request for web hosting
- 8) Adjourned at 8:50pm
- 9) Next Meeting March 6, 2012 and March 20, 2012

Respectfully submitted, *Weezie Houle*