

## COA MINUTES FOR November 8, 2017

**Present:** David Dann, David Wheeler, Linda Avis-Scott, Susan Millinger, Melissa Makepeace-O'Neil; Sally Fairfield guest

Meeting Called to order at 5:35 by David Dann

October 13, minutes approved 5-0

The COA elected David Dann as chair and Susan Millinger as secretary for the coming year. The vote was 5-0 for both offices. David Dann agreed to take minutes for this meeting because Susan has to leave the meeting early.

The Council discussed the upcoming newsletter, and Sally will send out draft for the council to review. There will be a folding party 12/6 and the newsletter should go out shortly after the folding party. New articles for the winter issue will include follow-up report on dinner and Hospice program, logo contest, what you would like the COA to know about, Marilyn Tibbetts contributions, vacancy on COA, and what we did this past year. Sally will do an editorial and the council voted 5-0 to purchase a cartoon for \$25 a pop. We talked about the interest on current obituaries and decided that would be a good future agenda item.

Linda reported that the status of our State grant is no clear. *(FYI I signed the grant 11/14 and we should have \$5000 available for this fiscal year)*

Melissa will report back to the council what are the benefits we receive from MCOA. The annual membership is \$190.

David Wheeler was trained by Fred Steinberg how to update the COA web page. Linda indicated that the Conservation Commission is a good example of a committee's web page. David Dann will meet with David Wheeler and they can begin to work on updating the web page.

Linda will touch base with Becky on any grant update for the State annual grant.

Meeting adjourn 6.45pm.

**Respectfully submitted, David C. Dann**

**AGENDA ON OTHER SIDE**