

## COA MINUTES FOR November 9, 2016

**Present:** David Dann, Melissa Makepeace-O'Neil, Linda Avis Scott, David Wheeler, and Sally Fairfield guest

Meeting Called to order at 5:35 by David Dann

- October 12 minutes approved; 4-0.
- The COA approved CORI checks be conducted for Aging in Place Task Force members Sally Fairfield and Nina Compagon. They will be conducting interviews to see what elders want/need to stay in their homes as long as possible. Motion approved 4-0. It was also agreed/confirmed that volunteers do not accept any gifts.
- The State grant for Shutesbury COA increased to \$4500, not \$5000.
- The COA will continue to discuss two fun events for 2017, Bingo and Trivia night.
- We discussed the next newsletter timeline being February/March; June/July; and November/December. This new schedule produces three newsletters a year. We also agreed that we can always send out separate flyer as needed. Folding part for current newsletter will be Wednesday November 9<sup>th</sup> beginning at 5:30pm.
- The rest of the evening was spent reviewing the newsletter going out before Thanksgiving.
- Next Pot Luck will be December 6. Linda will put an announcement in Next Door Shutesbury.
- Our discussion, seniors with pets will wait till next month when Jean will be with us.
- Meeting adjourn 7:01pm.

**Respectfully submitted, David C. Dann**