

Community Preservation Committee

March 17, 2016 Meeting Minutes

Held at Shutesbury Town Hall

Meeting opened at 6:00 p.m.

Members Present: Chairman Donald Fletcher, and members:, Lina Avis Scott, Rita Farrell, Mike Vinsky, and Susan Essig.

Members Absent: Leslie Bracebridge, Jim Aaron

I. Review and Approval of Minutes: Annual CPC Public Hearing March 9, 2015, meeting were approved as written.

II. Subjects Discussed

A. Evaluate and vote on proposed projects requesting CPA funds

The Committee members discussed both proposed projects. We discussed what we had learned from the questions and answers and the comments at the Annual Public hearing. Each CPC member reviewed the general and selection criteria for each project. Each CPC member shared his/her individual thoughts about the rating for the project in relationship to each criterion.

There was agreement among all members present that both projects were:

- financially and administratively feasible
- have other sources of funding,
- include significant in-kind volunteer contributions,
- have support from town residents, town boards or committees,
- provide a positive impact to the community, and
- represent steps toward achieving long standing, but unfunded, priority goals for Shutesbury.

After a full discussion, a motion was made and seconded to approve the warrant article to Restoration of the playground and purchase and installation of play ground structure, as follows:

Article: To see if the Town will vote to appropriate the sum of \$29,000 from the Community Preservation Fund; and to meet this appropriation, transfer \$29,000 from the Community Preservation Fund Balance, to rehabilitate a playground and replace a play structure, as detailed in the Shutesbury Elementary School project proposal, said funds to be expended under the direction of the Shutesbury Elementary School, or to take any action thereto).

The motion was approved with all CPC members voted to approve. None voted to oppose or to abstain.

After a full discussion of the proposed project to construct a multi use track in the upper field of the Shutesbury Elementary School, a motion was made and seconded to approve the following warrant article:

Article: To see if the Town will vote to appropriate the sum of \$5,000 from the Community Preservation Fund; and to meet this appropriation, transfer the sum of \$5,000 from the Community Preservation Fund Balance, to construct a track in the upper field, as detailed in the Shutesbury Elementary School project proposal, said funds to be expended under the direction of the Shutesbury Elementary School, or take any action thereto.

The motion was approved with all CPC members voted to approve. None voted to oppose or to abstain.

B. CPC FY 2017 Budget Warrant Articles

The standard CPC warrant articles for Fiscal-Year 2017 were presented and discussed. There was a discussion of the fact that the amounts directed to the designated accounts exceeded 10% of the estimated Fiscal Year revenue for the CPC. Donald Fletcher explained that the designated amount is expected to be at least 10% of the actual annual revenue. In recent years the state has added funding at the end of the year to the state match pool. This increased the actual CPC annual revenue for the year. This resulted in the amount designated based on the estimated revenue being less than the required 10% of actual revenue. Donald agreed to ask the Community Preservation Coalition how other Towns handle this situation.

Motions were made and seconded to approve each of the following standard budget articles:

Article: To see if the Town of Shutesbury will vote to act on the recommendation of the Community Preservation Committee on the fiscal year 2017 budget to transfer the following sums of money from the Community Preservation Fund estimated annual revenues: \$5,300 to Open Space; \$5,300 to Historic Resources; \$5,300 to Community Housing; and \$29,500 to the FY17 Community Preservation Fund budgeted reserve, or take any action relative thereto.

Article: To see if the Town will vote to appropriate \$ 2,400 from fiscal year 2017 Community Preservation Fund estimated annual revenues for necessary and proper administrative and operation expenses of the Shutesbury Community Preservation Committee, or take any action relative thereto.

Both motions passed with all voting approval, none were opposed or abstained.

C. A motion was made, seconded and approved that the CPC Chair person could make minor changes to the wording of the warrant articles as required for submission for a vote at the Annual Town Meeting.

D.

Minutes Recorded by: Donald Fletcher