

Community Preservation Committee (CPC) Meeting Minutes
16 January 2020 Shutesbury Town Hall

CPC Members Present: Allen Hanson/Co-Chair and Finance Committee Representative, Rita Farrell/Co-Chair and Housing Representative, Linda Avis Scott/ Conservation Commission Representative, Margie Tighe-Saporito/Community Member at Large Representative and CPC Secretary, Chris Donta/Historical Commission Representative, Elaine PuLeo/Select Board Representative, Michael DeChiara/Planning Board Representative.

Members Absent: none.

Guests: none.

The meeting was opened by Allen Hanson at 7:03pm.

Discussion:

1. The primary focus of this meeting was to discuss some potential changes and clarification of Shutesbury's Community Preservation Committee's by-law, Michael DeChiara the new CPC Planning Board Representative, replacing James Aaron, has taken the Lead on this and had sent all committee members the bylaw by email prior to this meeting for editing feedback.

-Michael asked Co-Chairs Rita Farrell and Allen Hanson to help distinguish between Select Board appointed members and the various Committee's appointed members. It is important to note that the CPA requires at least five members and the Town has the ability to decide and has decided to have seven members.
(There are no open positions at this time).

-We reconsidered as a group the terms for each CPC Representative (the key here being that there is no limitation to a Representative's term).

-We also changed some of the language and definitions such as, what comprises a "quorum" for the CPC; Linda suggested that we also change the word "Program" to "Plan," As far as the title of "Park Commissioner" is concerned, we decided that our Select Board Member will meet that need.

-We also decided to re-number sections of the by law and add Michael's suggestions as well as some more tweaking of the language as per all CPC Committee members suggestions.

-Michael expressed an interest in possibly reviewing and revising the existing CPC section of The Shutesbury Town Master Plan. Allen said we had already done that about a year ago and wasn't sure what changes Michael may be referring to. Michael said he would write up the specific changes that he recommends and bring this to our next meeting..

2. Our discussion turned once again to how we may stimulate and generate ideas within the Shutesbury Community to apply for CPC funding. Michael suggested that maybe existing CPC Representatives should take more action in giving their ideas to

their individual Committees and/or the community at large. Allen stated that we had tried articles in "Our Town Newsletter" and Shutesbury Nextdoor's social media page with few results.

-We decided that we will search the CPA Coalition website for ideas and come prepared to our next meeting with at least two suggestions for CPC funding.

Future Agenda/Action Items.:

1. Rita shall send an email memo to Mangano and Clark /School Track Re: preparing an Application for Funding for Field/Track Recreational Renovation/Restoration Proposal .
2. Michael will bring the revised bylaw for further discussion and review.

Note: our next meeting will be on Thursday February 20, 2020 pending on application for funding being complete.

Adjourn: Rita's motioned to adjourn, Allen seconded the motion, meeting adjourned at 8:33pm.

Documents:

1. CPC By Law original and version with edits.
2. CPC Application of Eligibility from Mangano and Clark for Recreational Funds for the Renovation/ Restoration of Amherst School Track and Fields.

Respectfully submitted by Margie Tighe-Saporito/CPC Community Member at Large and CPC Secretary.