

Minutes of the Community Preservation Committee (CPC)  
4 April 2019 Shutesbury Town Hall  
7:00

CPC Members Present: Allen Hanson/Co-Chair and Finance Committee Representative, Rita Farrell/Co-Chair and Community Housing Representative, Sue Essig/Open Space Committee Representative, Margie Tighe-Saporito/Community Member at Large Representative and CPC Secretary, Chris Donta/Historical Commission Representative.

Members Absent: Linda Avis Scott/Conservation Commission Representative, Elaine Puleo/Select Board Representative, James Aaron/Planning Board Representative.

Guests: none

Rita opened the meeting at 7:40pm

Agenda Review: no changes

Discussion:

1. The primary focus this meeting was on preparation and review of 4 CPC Warrant Articles for Town Meeting. On May 4<sup>th</sup> 2019 at Town Meeting Linda shall present the Old Town Hall Restoration Article; Rita shall present The Finance Articles and The Habitat for Humanity Article; Allen will not be able to attend Town Meeting. In brief:

Article 1. To see if the Town of Shutesbury will vote to act on the recommendation of the CPC on the fiscal year 2020 budget to transfer money... This is done every year.

Article 2. To see if the Town will vote to appropriate \$2,500 from fiscal year 2020...

Article 3. Habitat for Humanity Home to be built

Article 4. Old Town Hall Restoration

Rita motioned to vote on these 4 Warrant Articles to go to Town Meeting; Chris seconded the motion; The motion passed 5 votes yes, in favor and none opposed:  
All four Articles will go to Town Meeting.

2. The second item on our agenda was reviewing the Community Preservation Committee Budget. Questions arose concerning Open Space and Community Housing figures. Allen shall check with Gail concerning CPC finances for more accurate figures on: Set Asides, Budgeted Reserves, and Undesignated Fund Balances.

Future Agenda Items:

1. Templates/Examples for Grant Agreements Re: the 2 proposals.
2. Deadlines regarding past projects; perhaps a letter drawn up to the Cemetery Commission.

Adjourn: Sue's motion to adjourn was seconded by Margie. Meeting was adjourned at 8:30pm.

Documents:

1. CPC Warrant Articles 1.,2.,3., and 4., For Town Meeting on 4 May 2019, FY2020.
2. CPC Balances Available for Appropriation at 2019 Annual Town Meeting.

Respectfully Submitted by Margie Tighe-Saporito/CPC Community Member at Large and CPC Secretary.