

Community Preservation Committee (CPC) Meeting Minutes
18 October 2018 Thursday, Shutesbury Town Hall

CPC Members Present: Allen Hanson/Co-Chair and Finance Committee Representative, Rita Farrell/Co-Chair and Community Housing Representative, Linda Avis Scott/Conservation Commission Representative, Sue Essig/Open Space Committee Representative, Margie Tighe-Saporito/CPC Secretary and Community Member at Large Representative, Elaine Puleo/Select Board Representative

Members Absent: James Aaron/Planning Board Representative, Chris Donta/Historical Commission Representative

Guests: none

Public Comment Period: none

Allen opened the meeting at 7:07pm

CPC Meeting Minutes from 20 September 2018 reviewed and approved unanimously as written.

Agenda Review: no changes

Agenda Review and Discussion Topics:

1. Allen motioned to vote on The Community Preservation Plan for Fiscal Year 2018: 6 votes Yes, unanimously in favor.
2. Linda handed out copies of the letter drafted by the Conservation Commission to The Select Board on behalf of The Top of The Lake Canoe Project at the Lake requesting police assistance in the ongoing matter of conflict with the property abutter.
3. Allen motioned to vote on sending the letter as is to the Select Board: 6 votes Yes, unanimously in favor.
4. We brainstormed again more ways of getting the word out to the general public regarding CPC Funds and how Shutesbury may use this money to foster some our community's goals:

-Rita believes that the Old Town Hall building is a good prospect for CPC funding and stated that Mike Vinsky and Bob Groves have expressed somewhat of an interest as well. Rita said much work would have to be done and that it is a complicated move that may require hiring an historic consultant.

-Rita suggested (in emails) to Mike and Bob that they meet with her and Allen to discuss the possibility of getting this historic building back into shape. Step one would require getting in touch with the Historical Commission to begin the application process and to share the appropriate documents that would be required to help create a strong application; also expressing to them the complexity of this project and the necessity of hiring an historical consultant.

-Allen and Rita will try to meet with Mike and Bob to potentially get the ball rolling.

5. Allen stated that The Cemetery Project/Tombstone Restoration must be completed, because the deadline has come and must be met by the project coordinators. Allen suggested that perhaps someone invite Walter to a CPC meeting to discuss it. Sue agreed to speak to Walter. This brought up the topic of using Grant Agreements again; Rita added that we use these in the future to prevent CPC Projects from extending too long; we all agreed upon the importance of deadlines/start and end dates.

Votes Taken: 2 votes taken: 6 vote Yes, in favor unanimously approving the CPC Plan for Fiscal year 2018; 6 vote Yes, in favor unanimously approving the Letter to The Select Board from The Conservation Commission requesting assistance.

Future Agenda Items: Linda suggested her ongoing interest in speaking about CPC funds being directed towards a small Senior Housing Project inspired by a Goshen success story (i.e. a financial feasibility study in the way of meeting Shutesbury's Senior's needs).

Allen voted to adjourn at 8:07pm; Elaine seconds the motion.

Documents and Other Items Used at Meeting:

1. Fiscal Year 2018 "Community Preservation Committee Plan."
2. Letter drafted to The Select Board from the Historical Commission

Respectfully Submitted by,
Margie Tighe-Saporito/CPC Secretary and Community Preservation Committee
Community Member at Large