

Community Preservation Committee (CPC) Meeting Minutes  
20 September 2018 Thursday, Shutesbury Town Hall

CPC Members Present: Allen Hanson/Co-Chair and Finance Committee Representative, Rita Farrell/Co-Chair and Community Housing Representative, Linda Avis Scott/ Conservation Commission, Sue Essig/Open Space Committee Representative, Margie Tighe-Saporito/CPC Secretary and Community Member at Large Representative, Elaine Puleo/Select Board Representative

Members Absent: James Aaron/Planning Board Representative, Chris Donta/Historical Commission Representative

Guests: none

Public Comment Period: none

Rita opened the meeting at 7:06 pm.

Meeting Minutes from 17 May 2018 are reviewed and approved unanimously as written.

Agenda Review: no changes

Agenda Review and Discussion Topics:

1. The CPC welcomed Elaine Puleo/Select Board Representative to the committee.
2. We reviewed and edited the CPC Plan Fiscal Year 2019: we reviewed and finalized CPC meeting dates for 2018-2019. We reviewed and finalized CPC application due dates for 2018-2019. We discussed the CPC presentation at the All Boards Meeting and the possibility of meeting with other committees/commissions on an individual basis to heighten interest and knowledge regarding CPC funding for new potential projects.
  - Rita will look into census regarding "number of residents."
  - Someone will e-mail Leslie asking about the location of "Meeting House Hill."
  - We decided that a bit more tweaking maybe necessary concerning the section regarding "Community Housing."
3. We discussed the CPC advertisement in the Town Newsletter and how we might hand this out to town committees as part of our efforts to get the CPC to the front of Shutesbury resident's thoughts in an effort to encourage more applications for CPC funds.
4. Looking forward: we will write up the presentation for the upcoming All Boards Meeting.

Follow-up from Last Meeting:

1. Linda will draft a letter to the Selectboard regarding The Top of The Lake Canoe Launch Project in an effort to get things moving again towards completion.

Adjourn: Allen motions to adjourn, Linda seconds the motion at 8:49pm

Documents and Other Items Used at Meeting:

1. Town of Shutesbury Annual Report For the Year Ended June 30, 2017.
2. Community Preservation Plan for FY2018 (Individual CPC members edits/suggestions)

Respectfully Submitted by,  
Margie Tighe-Saporito/CPC Secretary and Community Preservation Committee  
Community Member at Large

