**Community Preservation Committee**

**September 18, 2014 meeting minutes**

Meeting opened at 6 p.m.

Members Present:  Donald Fletcher, Rita Farrell, Linda Avis Scott, Sue Essig, and remotely by speaker phone - Leslie Bracebridge.

Minutes of June 26, 2014 meeting accepted as written.

Subjects Discussed:

(1) Updates on assignments from last meeting -- a few recommended changes were made to the "Draft Community Preservation Committee Application Process Simplified" by Donald Fletcher.  Simplified one-page application document written by Allen and Linda was well received.

(2) Update on Town CPC Plan -- Donald has made some minor changes including the category of "urgent" projects for the Committee's review which do not follow the normal timelines.  The CPA committee would make the determination re:  whether a project is "urgent".

(3) Terms "preservation" versus "maintenance" as discussed at two previous meetings with respect to historic preservation CPC funded projects or other project consideration.    The view of the Community Preservation Committee is that project categorization will be determined on a case-by-case basis including a referral of the project to the town counsel for an opinion.

(4) Future presentation by Franklin County representatives on housing discussed and will be scheduled for a future meeting.

(5) Next meeting scheduled for October 22 and will include: updated CPC Plan Approval and Hearse House update.

(6) Additional CPA meetings will be on the evenings of December 4 and January 8.

Votes Taken:

(1) Minutes from June 26, 2014 CPA meeting approved.

(2) Newly- drafted Community Preservation Committee Application Process Simplified -- approved.

Meeting dissolved at:  6:40 p.m.

Minutes Recorded by:  Susan Essig