

Community Preservation Committee
At the Shutesbury Town Hall upper level Conference Room
February 20, 2014

Community Preservation Committee (CPC) members present: Chairman and Community at Large Member Donald Fletcher, Select Board/Recreation and Parks Committee Representative Al Springer, Conservation Commission Representative Linda Avis Scott, Historical Commission Representative Leslie Bracebridge, and Finance Committee Representative Allen Hanson. Absent: Housing Authority Representative Rita Farrell, Open Space Committee Representative Susan Essig. Vacant Positions: Planning Board and Recreation Committee Representatives.

Others present: Town Administrator Rebecca “Becky” Torres.

- I. **Chairman Fletcher opened the meeting at 5:30 PM** and welcomed a motion and second to approve the minutes of the December 19, 2013. **The CPC unanimously voted to approve the minutes of December 19, 2013 as written.**
- II. **Subjects Discussed:**
 - A. **Initial Review of Maintenance vs. preservation of historic buildings:**
 1. Though absent from the meeting, member Rita Farrell had sent for the Committee’s consideration a Commonwealth of Massachusetts Department of Housing & Community Development May 30, 2013 document which suggested ways to interpret utilization of Community Preservation Act (CPA) funds for preservation of Existing Public Housing Units to give our local Committee
 2. Town Administrator Torres invited to relate other examples of Maintenance VS Preservation suggests capital improvements versus renovations in school building applications.
 3. May a comprehensive project include things that might otherwise be ineligible? Should funds from the general fund be used for ineligible portions of a project?
 4. Another difference might be between what is eligible, and what our Committee prioritizes as important even if eligible.
 5. Rehabilitation is different from historic preservation.
 6. Donald to check in with Stuart Saginar for more on the differences between maintenance and preservation.
 7. The Committee reviewed the Department of Revenue acceptable uses chart.
 - B. **Determine the date, time and agenda for the annual Community Preservation Public Hearing.**
 1. Thursday, March 20, 2014 at the Elementary School at 6:30 PM. Set-up at 6:15 PM.
 2. Donald to prepare and send hearing notice, Leslie to reserve a room at the school.
 3. The Community Preservation Committee has a legal responsibility to hear feedback on the town’s needs, resources and opportunities.
 4. What are the town’s housing needs?
 5. There is interest in a kayak launch at “the top of the Lake.”
- III. **Other Business:** None
- IV. **The Community Preservation Committee adjourned at 6:38 PM.**

Respectfully submitted,

Leslie Bracebridge, Community Preservation Committee Member

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