

**Minutes from 1/13/21 Cemetery Commission meeting  
6:00 PM**

**Remote Access Meeting with Zoom  
(Under Emergency Order for Pandemic)**

*Approved at the February 24, 2021 meeting*

Members present: Walter Tibbetts (WT), Janice Stone (JS).

Visitor present: Susan Millinger (SM)

1. Review and approve minutes of the December 9, 2020 meeting. WT read the minutes aloud for the visitor to also hear them. JS asked how to refer to the “regular” part of the West Cemetery (vs. the Green section). They agreed “traditional” seemed to work. WT made the motion, seconded by JS, to approve the minutes with the revision on the wording of the “traditional” and Green sections of the cemetery. Both voted in favor.
2. West Cemetery surveying work. It is too late to get the iron pins into the ground now. Will have to wait until Spring. WT explained the problem and proposed solution with the mapping and roads at the West Cemetery to SM.
3. Question about Green Burial section. The family mentioned last time did purchase four plots in the Green Burial section. The next part of the discussion is with the funeral homes and permitting at the state level. If the family wants to proceed, they need permits from the Shutesbury Board of Health, and a licensed funeral director present at the exhumation and reburial. WT will notify the family of what is needed to be done.
4. Possible new member. Susan Millinger, who is present tonight, is interested in joining the Cemetery Commission. She explained her interest in the Cemetery Commission. She grew up next to a cemetery and likes them. She is also an historian and is interested in the people buried there. WT told her of the recent story of the reinstallation of the headstone for infant Nathan Wheeler in the West Cemetery; from the headstone found in a house at the Cape to finding a clam shell at the spot where the headstone was reinstalled. The story is going to be published in the next edition of the Uniquely Quabbin magazine. WT and JS asked SM if she was willing to become a member. Yes. WT explained this is an elected position, but the Selectboard can appoint someone to the position until the next election. JS explained that her 6 months extension ends February 5<sup>th</sup>. WT will check to see if the other person who recently expressed interest is willing to join. If not, JS could put another notice in the next town newsletter about the opening.
5. Items not anticipated 48 hours prior to meeting. Reminder to WT to put the “new” cemetery rules on the town website. JS admitted she had not gotten to ordering the new sign for West Cemetery (revised Green Burial info and other items). WT will follow up on it. Other cemeteries have a small general sign which are okay for

now. WT will discuss with Becky Torres tomorrow the procedure for getting SM appointed to the Cemetery Commission, and will check in with the other party.

6. Set date for next meeting. WT and SM discussed schedules. SM cannot do second Wednesdays at 6PM. They agreed on Wednesday February 17 at 6 PM.
7. Adjournment at 7:50 PM. JS made the motion, seconded by WT. All in favor.

Submitted by

*Janice Stone*

Cemetery Commission secretary