

**Minutes of 8/19/2025 Cemetery Commission
6 P.M.**

Approved at the Meeting of October 23, 2025

Members present: According to a roll call vote: Walter Tibbetts (WT), Susan Millinger (SM), Dina Stander (DS)

The Meeting was called to order at 6:05 p.m.

- 1) Minutes of the July 16, 2025 meeting: Motion to accept the minutes as corrected was made, seconded and unanimously passed by a roll call vote.
- 2) New burials, installations of stones, lot sales:
 - a. The cremain burial of Ellen Howell in the Howell lot took place on August 14. WT gave the family the information sheet for cremain burials and as a result, WT's responsibilities were able to go smoothly.
 - b. Negus and Taylor have the stone for the Kennersons ready for installation.
 - c. The administrative assistant received a call about buying a plot from Ralph Taylor of West Pelham Rd. Taylor had tried to reach WT by calling the old number, for the Fire Station. WT, back now from a job in Michigan, will call him about a plot purchase.
 - d. The Town Clerk contacted WT about turning in burial paperwork before she leaves, having resigned for a new position.
- 3) The CPA Grant Update:
 - a. WT has talked with Ta'Mara of Historic Gravestone Services; she is ready to start work.
 1. WT has sent CPC the updated budget numbers.
 2. The matching funds are in our account.
 3. WT will work on the needed temporary sign indicating that the project is supported by the CPC.
 - b. What is needed for the closeout report for the finished project for the CPC was again discussed.
- 4) Instructions/guidelines for natural/green burials: DS and SM met on Friday, August 29 at 1 p.m. in the Conference Room at Town Hall to discuss the contents of these guidelines. SM will draft them.
- 5) Road marker/lot measurement pin project update:
 1. WT has been welding washers to stakes; most of the 78 have been done.
 2. The next step is painting the pins.
 3. Markers need to be added to the s-curve area on Road 5. WT found working there on the last cremain burial pretty confusing.
- 6) No other unfinished business
- 7) No items not anticipated 48 hours prior to meeting.

8) Date and time for the Next Meeting: Tuesday, October 14 at 6 p.m., skipping a September meeting.

9) Adjournment: *A motion to adjourn was made, seconded, and unanimously approved in a roll call vote.* The meeting was adjourned at 6:35 p.m.

Submitted by
Susan Millinger,
Cemetery Commission secretary