

Town of Shutesbury  
Town Buildings Committee Meeting

May 1, 2024

Members Present: Steve Sullivan, Frank McGinn, Jeff Quackenbush, Stephen Dallmus, Anna Cook and Becky Torres

Meeting called to order at 5:34pm by Stephen Dallmus

1. Review minutes from 4/3 and 4/17
2. Town meeting recap regarding requested \$40,000.
3. SES gutter repair conclusion
4. Recap of replacement of refrigerant line insulation on Town Hall mini splits
5. Continue discussion of roof replacement at Dam Keepers shed.
6. Discuss replacement of door sill at Old Town Hall
7. Unanticipated items
8. Continue assigning Action Levels

1. Review minutes from 4/3 and 4/17

Approved the revised minutes of 4/3 JQ motions to approve minutes, FM 2nds Roll call approve minutes. Yays: Anna Cook, Frank McGinn, Stephen Dallmus & Jeff Quackenbush.

2. Town meeting recap regarding requested \$40,000.

BT Building Committee's operating fund has a current cash balance of \$5,801.62 with \$30,000 approved at Town Meeting with \$10,000 from another account.

3. SES gutter repair conclusion

SD Actual work was done on a Sunday. EPDM was installed in South side gutters. Gutter joints in courtyard were not accessible to check.

4. Recap of replacement of refrigerant line insulation on Town Hall mini splits

SD & JQ replaced the insulation at Town Hall. JQ will replace insulation at Fire Station. Slate roofing guy still has not called back, JQ has called 2X

5. Continue discussion of roof replacement at Dam Keepers shed.

BT is still waiting on getting testing done.

6. Discuss replacement of door sill at Old Town Hall

Russ Wilson has volunteered to help replace the sill.

7. Unanticipated items

SD & Russ Willson made a temp repair on the roof SchoolHouse #2. SS discovered a puncture when there to clear 6"-8" of accumulated pine needles on the roof.

BT "all boards meeting" @ 6PM on 6/11 in person. The BC likes "zoom" meetings.

The Historical Commission wants to build a gazebo over the sign board. AC does FRCOG building code apply to gazebo (wind shear, head height, bracing)?

SD will check Town Hall kitchen ceiling for leaking.

SD will evaluate electrical system at Old Town Hall.

BT will schedule a meeting with the painting contractor.

8. Continue assigning Action Levels

BC continued working on the spreadsheet action levels.

JQ makes a motion to end the meeting AC seconds.

Roll call to vote to end the meeting Yays: Jeff Quackenbush, Frank McGinn, Stephen Dallmus, Anna Cook & Steve Sullivan.

Meeting adjourned at 6:29 pm.