

Town of Shutesbury  
Town Buildings Committee Meeting  
November 20, 2024

Members Present: Frank McGinn, Jeff Quackenbush & Stephen Dallmus

Absent : Anna Cook

Guest : Matteo Pangallo, Gabriele Voelker & Henry Geddes

Meeting called to order at 5:34 pm by Stephen Dallmus

1. Review minutes from 10/30
2. Discuss prospective new member for Committee
3. Discuss engineering report for Old Town Hall
4. Discuss report regarding Signboard restoration
5. Update on siding repairs at Fire Department
6. Unanticipated items
7. Continue assigning Action Levels to spreadsheets

1. Review minutes from 10/30

FM will have these minutes in a future meeting.

4. Discuss report regarding Signboard restoration

Matteo Pangallo (Historic Commission) asked that the Buildings Committee take charge of the foundation part of the Sign Board restoration. The Committee agreed to assume the responsibility and requested that Matteo get more info on the dimensions; specifically of the base. The HC will apply for a CPC grant for the cost of the "foundation"

In the future the BC will periodically inspect and maintain the Sign Board. The HC concern is its preservation. The BC will provide the \$\$ estimates needed for the project.

2. Discuss prospective new member for Committee

Stephen Dallmus proposes Phil Parker as a new member of the Buildings Committee to the select board. Frank makes a motion to propose Phil Parker as a new member of the Buildings Committee.

Jeff seconds

Roll call to vote to propose Phil Parker. Yays: Frank McGinn, Stephen Dallmus & Jeff Quackenbush

3. Discuss engineering report for Old Town Hall

Jeff Quackenbush reviewed the past engineering reports and there are some issues but no immediate structural concerns. Until the OTH has a bigger purpose the BC will treat the building as a low priority. The crawl space is still an issue with laying down a poly vapor barrier. Reestablishing a positive grade away from the north side foundation wall after adding more mortar to the foundation will reduce/eliminate water seepage into the crawl space.

5. Update on siding repairs at Fire Department

Jeff Quackenbush reported that two areas of rotted board and batten siding on the east and west walls have been replaced and kick out flashing has been added on the east side wall where needed. The rotted siding at the base of the north (front wall) has been

replaced with a continuous horizontal trim board with Z flashing above. All replacements have been stained to match. The south side will be looked at in the future. A question was brought up on the blocked door on the eastside. Perhaps asking the Buildings Inspector.

6. Unanticipated items

Jeff Quackenbush has not heard from the slate roof guys. Will follow up after Thanksgiving.

SD will send a letter to the Select Board asking for approval of Phil Parker.

7. Continue assigning Action Levels to spreadsheets

BC continued working on the spreadsheet action levels.

Frank makes a motion to end the meeting

Jeff seconds

Roll call to vote to end the meeting Yays: Frank McGinn, Stephen Dallmus & Jeff Quackenbush

Meeting adjourned at 6:36pm