

Town of Shutesbury
Town Buildings Committee Meeting
August 21, 2024

Members Present: Frank McGinn, Steve Sullivan, Stephen Dallmus, Jeff Quackenbush and Becky Torres

Absent: Anna Cook

Guests: Henry Geddes, Bert Fernandez, Mary Well, & Russ Greco

Meeting called to order at 5:32pm by Stephen Dallmus

1. Review minutes from 8/7
2. Discussion regarding Historic Commission's proposal to erect a gazebo over the Signboard when restoration is complete.
3. Update on SES painting project.
4. Update on Dam Keepers shed roof and ConCom.
5. Update on M.N. Spear roof leak repair
6. Unanticipated items.
7. Continue assigning Action Levels.

1. Review minutes from 8/7

Approved the revised minutes of 8/7. FM motions to approve minutes, JQ 2nds Roll call approve minutes. Yays: Frank McGinn, Jeff Quackenbush & Stephen Dallmus

2. Discussion regarding Historic Commission's proposal to erect a gazebo over the Signboard when restoration is complete.

Bert Fernandez represents the Historical Commission and presented the Buildings Committee with the plans for the proposed gazebo to protect the newly restored Sign Board. The materials for the gazebo will cost around \$5000.00. The HC will apply for CPA funds and it will be built by volunteers. The plans were shared. JQ thought that height was too low. FM explained Anna Cook's response from a previous meeting when the BC was presented with the plans for the first time that the "ships knee bracket" would likely not meet ADA requirements for head height. SD was concerned with wind loads on the proposed gazebo and questioned whether there are any other Sign Boards in other communities that are covered. FM questioned how the shingles will hold up under high winds. Russ suggested that the will be doubled nailed as per hurricane specs. JQ is torn on the proportions of the size of this project and questioned why the Sign Board has been moved away from its original location. JQ asked if the HC has looked into other options, like glass or plexiglas to minimize the structure. MW offered using glass supporting a roof. SD likes the idea of minimizing the structure. The HC will look into other options. FM put up a google street view of the site. SD suggested studying the site and reworking the locations of the War Memorials to make all 3 work better.

3. Update on SES painting project.

JQ the Shutesbury Elementary School Project is done. Jeff & Stephen have painted all the exterior doors.

4. Update on Dam Keepers shed roof and ConCom.

BT the ConCom has signed off on the scope of work being done on putting a metal roof over the existing roof. Any volunteers must sign a "waiver" before working on the roof.

5. Update on M.N. Spear roof leak repair

JQ will be calling and following up.

6. Unanticipated items.

SD thanks the Highway Department on all the work they did at the SEC planting beds.

JQ: Does the town have a keying standard? Something to work on in the future. BT is still waiting on the painting contractor to clean up loose ends to make final payment.

FM makes a motion to end the meeting JQ seconds.

Roll call to vote to end the meeting. Yays: Frank McGinn, Steve Sullivan, Jeff Quackenbush & Stephen Dallmus

Meeting adjourned at 6:43 pm.