

Town of Shutesbury
Town Buildings Committee Meeting
June 12, 2024

Members Present: Frank McGinn, Steve Sullivan, Jeff Quackenbush, Stephen Dallmus, Anna Cook and Becky Torres

Meeting called to order at 6:35pm by Stephen Dallmus

1. Review minutes from 5/1 and 5/15
2. Update on asbestos testing at Dam Keepers shed.
3. Update on roof repairs at West Schoolhouse #2
4. Update on Spreadsheets before presenting to Select Board and other Committees.
5. Update on replacement of mini split installation at Fire Department.
6. Update on door sill replacement at Old Town Hall.
7. Discuss recent leak at SES into hallway from interior court.
8. Discuss Electric system concerns at Town Hall and Old Town Hall.
9. Unanticipated items.
10. Continue assigning Action Levels

1. Review minutes from 5/15

Approved the revised minutes of 5/15 JQ motions to approve minutes, AC 2nds Roll call approve minutes. Yays:, Anna Cook, Frank McGinn, Stephen Dallmus & Jeff Quackenbush

2. Update on asbestos testing at Dam Keepers shed.

BT needs to follow up on the testing; i.e., whether or not it has been done.

3. Update on roof repairs at West Schoolhouse #2

Stephen Dallmus & Russ Willson patched the roof. The corner boards will be replaced next Friday 6/21

4. Update on Spreadsheets before presenting to Select Board and other Committees.

The history section will include any comment(s) which has/have now been repaired; i.e., the particular comment(s) will be moved from the comment section to the history section.

5. Update on replacement of mini split installation at Fire Department.

Jeff Quackenbush completed the replacement.

6. Update on door sill replacement at Old Town Hall.

Stephen Dallmus & Russ Wilson have substantially completed installing a new door sill and eliminating the binding of the doors at the main entry.

7. Discuss recent leak at SES into hallway from interior court.

SS - The vacuum truck is coming next week to check/clean underground drains at the school.. Afterwards the window wall can be evaluated to determine the point of entry (leakage) and then sealed. SD will inform the school custodian not to seal from the interior.

8. Discuss Electric system concerns at Town Hall and Old Town Hall.

SD needs to complete the inspections so that electrical systems can be upgraded as a single project. The goal is to complete inspections by the end of the summer.

9. Unanticipated items.

JQ painter contractor submittals including schedule? BT- by the end of the week.

When SS ran the mini split at the Highway Department a dark cloud spewed out. SD had previously noted mold growth within the distribution unit. It needs a thorough cleaning and service.

FM makes a motion to end the meeting JQ seconds.

Roll call to vote to end the meeting Yays: Jeff Quackenbush, Frank McGinn, Stephen Dallmus, Anna Cook & Steve Sullivan

Meeting adjourned at 7:11 pm