

Towns Buildings Committee Meeting
April 12, 2023

Members Present: Frank McGinn, Anna Cook, Jeff Quackenbush, Steve Sullivan, Stephen Dallmus and Becky Torres.

Members Absent: Steve Sullivan

Meeting called to order at 5:31 pm by Stephen Dallmus

1. Review minutes from 3/29 meeting.
2. Update on refurbished door closer for Senior room in Town Hall
3. Discuss window replacement (two windows) for Town Hall.
4. Discuss difficulty in securing front entry doors at Old Town Hall.

1. Review minutes from 3/29 meeting.

Approved the revised minutes of March 29, 2023 JQ motions to approve minutes, FM 2nds

Roll call approve minutes. Yays:, Anna Cook, Frank McGinn, Stephen Dallmus & Jeff Quackenbush

Minutes from April 5th to be reviewed at the next meeting.

2. Update on refurbished door closer for Senior room in Town Hall

Jeff & Stephen installed the refurbished Senior room door closer. Spring still needs to be wound.

3. Discuss window replacement (two windows) for Town Hall

SD, we now have 2 estimates from Randell Roberts, approximately \$5800 & Pella, approximately \$5200.

JQ motions to go forward and accept the Pella Window quote to install 2 new windows at Town Hall. FM seconds the motion

Roll call to go forward with the Pella windows quote and installation. Yays:Frank McGinn, Steve Sullivan, Anna Cook, Jeff Quackenbush & Stephen Dallmus

Committee reviewed the Randell Roberts DPW Salt Shed roof replacement which came in at \$26,800. The Committee also discussed holding off for more quotes for the salt shed. SD suggested patching the roof in an effort to extend its life which would allow for other projects that may be more pressing to be undertaken. The committee determined that this project should be proposed to the Capital Planning for future funding at town meeting.

The Committee discussed going forward with getting bids on painting the Shutesbury Elementary School. We will need a scope of work before bidding which will include identifying rotted wood that needs to be replaced before painting .The Committee recommended hiring a design firm to put together bid documents for the scope of the work for bidding. There was discussion of various local firms.

4. Discuss difficulty in securing front entry doors at Old Town Hall.

JQ, SD & FM will meet at Town Hall on Friday to look at Old Town Hall.

It was decided by the Committee to inspect the Hearse House, the Old School House and the Dam Keeper's building at Lake Wyola next. SD will schedule the inspections.

AC: Anna makes a motion to adjourn the meeting

FM: seconds

Roll call to end the meeting. Yays: Frank McGinn, Steve Sullivan, Anna Cook, Jeff Quackenbush & Stephen Dallmus

Meeting adjourned at 6:21pm