

Towns Buildings Committee Meeting
March 29, 2023

Members Present: Frank McGinn, Anna Cook, Jeff Quackenbush, Stephen Dallmus and Becky Torres.

Members Absent: Steve Sullivan

1. Review minutes from 3/13/23 meeting.
2. Discuss estimates for window replacement at town hall and roof at DPW
3. Discuss Select Board's response to inspection report form and inspection of M.N. Spear Library.
4. Discuss Town Hall issue regarding front entry door not closing properly.

1. Review minutes from 3/13/23 meeting.

Meeting called to order at 5:32 pm by Stephen Dallmus

Approved the revised minutes of March 13, 2023 JQ motions to approve minutes, AC 2nds

Roll call approve minutes. Yays:, Anna Cook, Frank McGinn, Stephen Dallmus & Jeff Quackenbush

2. Discuss estimates for window replacement at town hall and roof at DPW
Still have not received a quote from Jeff. Becky did send him the prevailing wages to do the bid 10 days ago. JQ will reach out to him.

3. Discuss Select Board's response to inspection report form and inspection of M.N. Spear Library.
The Select Board was overall pleased with the Shutesbury's Building Assessment spreadsheet. The Select Board did ask if we are able to provide estimated costs as well. The committee does not feel that it has the expertise to estimate larger projects but may possibly be able to provide an estimated range of costs for smaller projects. We will identify the costly projects in the future that will require 3 estimates. Small projects can be done with local handypersons. The Shutesbury's Building Assessment will be used as a tool to address all issues and major projects of the buildings. Becky secured an additional \$20,000 from the Capital planning Committee for small projects for 2023-2024. FM reviewed how to use hyperlink of pictures to help detail issues and major projects. The Select Board asked how many buildings we had assessed. Becky did explain to the Board that the Buildings Committee was spending most of their time reviewing Gale & Associates engineering proposal for the new school roof.

4. Discuss Old Town Hall issue regarding front entry door not closing properly.
Becky and Grace had a hard time closing the doors at Old Town Hall. The "stationary" door was difficult to "pin" in the door sill. JQ, SD & FM will meet at OTH on April 3 and review the front door problems.

SD reported that the refurbished door closer for the Senior room in Town Hall has been returned and he will reinstall it in the coming week.

SD was contacted by Dan Hayes from the SES board regarding a meeting to discuss future school projects; i.e., capital expenditure or capital planning. It was decided to postpone any meeting until after the Building Committee completes the inspections of all the Town's buildings. SD will notify Mr. Hayes about our decision.

JQ indicated the need to review and make decisions on Gale & Associates engineering 90% submission. The BC will meet at Town Hall April 5 and review the engineering.

FM: Frank makes a motion to adjourn the meeting
AC: seconds

Roll call to end the meeting. Yays: Frank McGinn, Anna Cook, Jeff Quackenbush & Stephen Dallmus

Meeting adjourned at 6:24pm