

Towns Buildings Committee Meeting
December 7, 2022

Members Present: Steve Sullivan, Frank McGinn, Anna Cook, Jeff Quackenbush,
Stephen Dallmus and Becky Torres
Guest Rita Farrell

1. Review minutes from meeting on 11/2
2. Review and revise building assessment forms and inspection of Spear Library.
3. Discuss approved eligibility for Spear Library front entry porch and steps.

Meeting called to order at 5:30 pm by Stephen Dallmus

Approved the revised minutes of 11/2 JQ motions to approve minutes, FM 2nds

Roll call approve minutes. Yays:, Frank McGinn, Anna Cook, Jeff Quackenbush &
Stephen Dallmus

Reviewing the Spreadsheet of the MN Spears Library inspection.

SD: adding colors to highlight importance

FM: At first glance there are too many "major"

Rita: This is the first time looking at the document. Prioritizing items would be helpful

JQ: Spreadsheet used to create a separate document that has a prioritized list. Also
move the rating column to between Comment and work performed.

The committee and Rita discussed the layout and design of the spreadsheet. Action
levels do not need #'s and Change "budget" to "anticipate". N/A to "not applicable"
Adding a Photo hyperlink for photos will allow to keep high def. Delete Remaining life
column and note it in the comments. Rita asked to have some rating to anticipate future
budgets. Still need to tweak some of the ratings labeling "action vs rating" Cost vs
urgency. How to communicate the actions, colors? Come up with different ratings
terms. Add a timeline to repairs.

Rita: Come up with a document that the Building committee is comfortable with. Great progress and pleased with the sheet.

SD: Request for eligibility for the repair for the front porch at the MN Spear Library was submitted. How we go forward with future inspections.

What to pursue with the Elementary School, Wait till we get the Gayle report to go forward.

SD: I inspected the Highway Departments salt shed and saw holes, roof older than 40 years

SS: This building has 5 bays. The issue is the roof leaks and the salt is leaching.

BT: This has gone on for years, we now own a neighbors well because of the leaching.

SD: Need to evaluate to determine condition (if repairable) and repairs needed, JQ & FM offered to help evaluate.

SS: Will need to bring your own ladder. SD can provide a ladder.

SD: Penny Jacques requesting the exit door at Town Hall from the senior room be looked at. It slams shut. FM offers to check and determine repairs necessary

Next meeting 12/21

FM: Frank makes a motion to end the meeting

JQ: Jeff seconds

Roll call to end the meeting. Yays:, Steve Sullivan, Frank McGinn, Anna Cook, Jeff Quackenbush, Stephen Dallmus

Meeting adjourned at 6:47pm